



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth
Road, Bursledon, Southampton,
Hampshire, SO31 8EF

023 8040 7535

www.bursledon-pc.gov.uk

clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor J Rich (Chair)

Councillor M Garrett (Vice-Chair)

Councillor T Craig

Councillor G Gill

Councillor S Holes

Councillor K House

Councillor M Penn

Councillor K Whitlock

Dear Councillor

Full Council Wednesday 27 July 2022

You are hereby summoned to attend the meeting of the Full Council of Bursledon
Parish Council to be held on:

Date: **Wednesday 27 July 2022** Time: **7.00 pm**

Place: Bursledon Parish Council Library

Yours Sincerely

R Potter

Roland Potter

Parish Clerk

Public Participation

Members of the public can participate in the meeting, however due to room capacity considerations, if the number of people attending exceed the occupation limit, the meeting will be adjourned to another room or date. To comply with Health & Safety requirements all people who are attending this meeting are requested to register their attendance at the meeting in the attendance register which will be available at the meeting.

There is also an opportunity to attend the meeting remotely using Microsoft Teams. Members of the public are requested to e-mail the Clerk ahead of the meeting either to book a place (subject to availability) or to obtain the access code for the meeting.

Bursledon Parish Council

Agenda Full Council

Wednesday 27 July 2022 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on Wednesday 25 May 2022 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be given or a written reply will follow within ten working days.

The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak.

5. Chair's Communications

To receive any communications from Councillor Jane Rich the Chair of Bursledon Parish Council

6. Planning Applications

Application No: [H/22/93352](#) [L/22/93401](#)

Address: Greywell, High Street, Bursledon, Southampton, SO31 8DL

Description: Construction of garage with ancillary first floor accommodation, rebuilding of brick boundary wall and new internal courtyard wall

Application No: [H/22/93311](#)

Address: 1 Peewit Hill, Bursledon, Southampton, SO31 8BL

Description: Extension of liveable second storey space with enlargement of rear dormer & hipped to gable alteration.

7. Grant Applications

To receive a report and consider applications for grants from:

- Bursledon Windmill
- Community Speed Watch

8. Finance Reports

- To receive and note the schedule of bank payments for 20 July 2022.
- To receive and note the quarterly accounts on 30 June 2022.
- To receive and note the budget report on 30 June 2022.

9. Working Group Notes

To receive and note the notes of Working Groups:

Planning & Highways Working Group 8 June 2022

Planning & Highways Working Group 29 June 2022

Planning & Highways Working Group 13 July 2022

10. Close of the Meeting

Grant Applications

Report of the Roland Potter (Parish Clerk)

26 July 2022

Summary of Key Issues

- The Council has received two applications for Grants.
- Under the Councils current budget, the available funding for small grants is £2,500 and for The Bursledon Windmill the identified funding is £1800.
- The Councils policy allow a maximum grant of £250.

Supporting Information

1. Bursledon Windmill

Amount of Funding Requested: **£2,000 (Application Attached)**

Maximum Grant Available: **£1,800** (as per council budget)

Reason for Funding: This grant will be used towards the day-to-day management of the venue including staffing costs, facilities management, event programming and support costs including marketing and collections support

Last Grant awarded £2,000 July 2021

2. Hedge End Sector Community Speed watch

Amount of Funding Requested: **£750 (Application Attached)**

Maximum Grant Available: **£250** (as per council policy)

Reason for Funding: To go towards the cost the purchase of a new radar detector. The existing kit does not adequately provide information to passing drivers.

Last Grant awarded £0 October 2020

Legal and Policy Implications

All legal and policy implications are set out in the above report.

Financial Implications

The financial applications are set out in the above report.

Recommendations

To consider the grant applications as set out in the report.



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Parish Council Office, The Lowford Centre, Portsmouth Road.
Bursledon Southampton SO31 8ES
Telephone 023 8040 7535 Website: bursledon-pc.gov.uk
Email: clerk@bursledon-pc.gov.uk

COMMUNITY SUPPORT GRANT APPLICATION FORM

1	Name of Organisation: Hampshire Cultural Trust
2	Address of Organisation: Chilcomb House, Chilcomb Lane. Winchester Post Code: SO23 8RD Tel No: 01962 678140 Email Address enquiries@hampshireculturaltrust.org.uk
3	Address for correspondence if different to above: Deborah.neubauer@hampshireculturaltrust.org.uk
4	Is the organisation a Registered charity: YES If Yes, please give the charity number: 1158583
5	Name and designation of the person making this application: Name: Deborah Neubauer Designation/Role: Director of Community and Impact
6	Objectives and purpose of the Organisation: Hampshire Cultural Trust was established as an independent charity in 2014 to promote Hampshire as a county that offers outstanding cultural experiences to both its residents and visitors. From museums to galleries to arts centres, we manage and support 23 attractions across the county that were previously operated by Hampshire County Council and Winchester City Council. We run a huge variety of workshops, classes, events and projects for both young and old, in schools and in communities, with particular emphasis on reaching people who are vulnerable or disadvantaged and would not normally be able to access arts and culture. In addition, we care for 2.5 million objects that relate to Hampshire's rich and internationally important cultural heritage.
7	Catchment of the organisation. Please state what specifically what work you do within the Bursledon Parish Council Area (Priority will be given to local groups) Hampshire Cultural Trust works across the whole county and within our portfolio of venues we manage 9 community museums, one of which is Bursledon Windmill. The Windmill is Hampshire's only working wooden windmill, and HCT manages the site on behalf of Hampshire County Council and the Hampshire Buildings Preservation Trust. The site is open every weekend from March – November, offering tours of the Windmill, a programme of events and opportunities for schools, families and community groups to engage and learn about this unique venue. We also deliver a volunteer programme on site, where local people support in both front of house and volunteer miller roles
8	Amount Requested: £2,000

9	What will the grant be used for? Bursledon Parish Council have previously provided an annual grant, along with Eastleigh Borough Council, towards the core costs of managing the windmill. This grant will be used towards the day to day management of the venue including staffing costs, facilities management, event programming and support costs including marketing and collections support. Pre COVID our visitor figures continued to grow year on year with 4,261 visiting in 2019/20, which saw an increase of 30% on the previous year. Unfortunately, due to COVID-19, we were only able to open from 29/05/2021 for the remainder of the season (weekend opening) and we welcomed 2,360 visitors during that time. We opened the Windmill on 13/03/22 for the 2022 season and since then have welcomed 694 visitors to the site. For the 2022 season we have a range of events programmed including both traditional events that are run annually and a series of new events. Our annual events include Strawberry Fayre, Summer Holiday events, Spooky Mill, Christmas Fayre and Windmill Grotto. Other events for 2022 consist of a series of Sound Bath meditation sessions, a series of 'Music At The Mill' events and a Windmill Walkers walk in Old Bursledon. In December 2020 the Windmill sails were removed for inspection. Further research and investigations have concluded that the stocks of the windmill need to be replaced with new, along with some remedial works on the sails. Funding was confirmed by Hampshire County Council in May 2022, plus an amount raised through our own Community Fundraising Campaign and the programme of works have started with the repair works due to be completed March 2023. Due to COVID-19 we were unable to generate any income during the lockdown periods, which has meant our financial position will be considerably weaker in 22/23 than we had planned. With the site now open again, we hope to be able start delivering against our original targets but any external support will enable us to continue to grow the programme and offer.																				
10	Please provide a breakdown of how the grant will be spent: This application is for a contribution to core running costs of the windmill, and the budget for 2022/23 is broken down as follows: <table><tr><th>Expenditure</th><th>Team Members</th><th>Description</th><th>Budget 22 - 23</th></tr><tr><td rowspan="5">Staff Costs</td><td>Community Manager</td><td>1 day a week, operational management</td><td>£9,183</td></tr><tr><td>Miller/Caretaker</td><td>3 days a week from March to November, 1 day a week from December - February</td><td>£13,457</td></tr><tr><td>Visitor Services Assistant</td><td>2 days a week from March to November, 1 additional day a month throughout the year</td><td>£8,410</td></tr><tr><td>Collections team</td><td>2 days a month, windmill conservation, maintenance</td><td>£5,890</td></tr><tr><td>Operations Manager</td><td>1.5 days a month, strategic and team management</td><td>£5,164</td></tr></table>	Expenditure	Team Members	Description	Budget 22 - 23	Staff Costs	Community Manager	1 day a week, operational management	£9,183	Miller/Caretaker	3 days a week from March to November, 1 day a week from December - February	£13,457	Visitor Services Assistant	2 days a week from March to November, 1 additional day a month throughout the year	£8,410	Collections team	2 days a month, windmill conservation, maintenance	£5,890	Operations Manager	1.5 days a month, strategic and team management	£5,164
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		Casual Staff	Additional support for events and out of hours visits	£500
	Events		workshops, family activities, event days	£4,025
	Operating Costs		Cleaning, refuge, retail	£3,513
	Central Fundraising		3 days across the year - focused on fundraising campaign for windmill restoration	£637
	Central Costs		Central costs around staff, IT, marketing, facilities and finance	£19,707
	Total Expenditure			£70,486
11	Have you applied to any other sources of grant aid/funding? NO We have not applied for any other funding towards the ongoing costs of the Windmill, but we do receive an annual grant from Eastleigh Borough Council, which is £14,480. As an organisation we do apply for grants towards programme activity on a county wide basis which can include working with people from the Eastleigh borough.			
12	Please state the amount of financial assistance received from Eastleigh Borough Council in the last 12 months: £18,136 in 21/23. £14,480 in 22/23			
13	Financial Information: Please enclose your most recent income and expenditure account and bank statement in the name of the organisation. (The Parish Council regrets that it cannot consider an application if an income and expenditure account and bank statement are not enclosed.) What are the total assets currently held by your organisation? £2,346,613			
14	PLEASE NOTE THE COUNCIL USES BACS TO MAKE PAYMENTS – therefore please provide separately the organisations bank account details for this grant including sort code – NOTE: this should not be an individual's personal account:			
	Signature of Applicant: Deborah Neubauer Designation/capacity: Director of Community and Impact Date: 11/07/22			

	Additional Information Required: Please attach the following to your application • A copy of the most recent statement of accounts and current balance. • A copy of the organisation's constitution or other governing instrument. • Copies of any correspondence which may assist in the processing of this application.
	The completed application form and supporting documents should be returned to the Clerk to the Council.
	Completed grant applications should be delivered to the Parish Council by the first week in January and July of each year for consideration in that month. Late submissions will <i>not</i> be considered by the Parish Council.

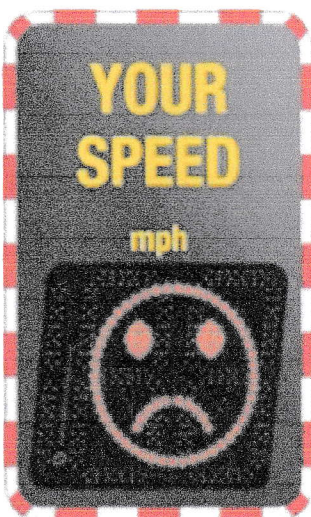


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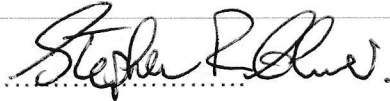
Parish Council Office, The Lowford Centre, Portsmouth Road.
Bursledon Southampton SO31 8ES
Telephone 023 8040 7535 Website: bursledon-pc.gov.uk
Email: clerk@bursledon-pc.gov.uk

COMMUNITY SUPPORT GRANT APPLICATION FORM

1	Name of Organisation: HEDGE END SECTOR COMMUNITY SPEEDWATCH
2	Address of Organisation: 43 Hellyar Rise Hedge End Southampton Post Code: SO30 4DP Tel No: 07831153466 Email Address steve.robin.cluer@btinternet.com ;
3	Address for correspondence if different to above: Post Code:
4	We are not a Registered Charity
5	Name and designation of the person making this application: Name: Stephen Cluer Designation/Role Scheme Coordinator
6	Objectives and purpose of the Organisation: Our objective is to undertake roadside Speedwatch sessions on roads throughout the police sector which have been highlighted and reported to the police either directly by residents, through local council officials or through us. The police then review and risk assess the roads for the suitability of carrying out speed monitoring by us at Community Speedwatch. We then organise sessions with our volunteers with our visibility reducing the number of driver speeding offences without the need for direct police office involvement giving them more time to concentrate on other criminal and traffic offences. Our recorded offenders receive written warning letters from the police and repeated offenders receive a police officer visit. All data is recorded on a police national database for future record.

7	Catchment of the organisation. Please state what specifically what work you do within the Bursledon Parish Council Area (Priority will be given to local groups) As Bursledon is within the Hedge End police sector roads which have been reported and risk assessed are covered by our Speedwatch team of volunteers. With our team of currently 17 volunteers we aim to undertake 2 roadside sessions per week. Our police risk assessed sites total 14 with more being assessed regularly based on feedback to the police.
8	Amount Requested: £750
9	What will the grant be used for? To go towards the cost the purchase of a new radar detector. The existing kit does not adequately provide information to passing drivers. The proposed kit is of the smiley face type.  The image shows a rectangular speed camera sign with a black background and a red and white striped border. At the top, the words 'YOUR SPEED' are written in large, bold, yellow capital letters. Below this, the letters 'mph' are written in a smaller, yellow font. At the bottom of the sign is a large, black square containing a white outline of a sad face with two red dots for eyes and a downward-curving mouth.

10	Please provide a breakdown of how the grant will be spent: to purchase the SID GEN5-Lite at £1855 plus vat c/w stand at £350 plus vat. <u>Our SID GEN5-Lite “The ‘Simple’ One”</u> is easy to set up and always simple to deploy. This is a 6kg lightweight radar display which can be one person install. This comes with: - Hand activation for speed threshold change - SID Smile (Positive driver feedback) - Bluetooth Communications - Android SID-Lite App - Installation Bracket - Power Pack
11	Have you applied to any other sources of grant aid/funding? YES Successful applications; Hampshire County Council £200 Hedge End Town Council £250 Hound Parish Council £250 Botley Parish Council £250 West End Parish Council £250 Unsuccessful applications; Eastleigh Borough Council Hamble Parish Council
12	Please state the amount of financial assistance received from Eastleigh Borough Council in the last 12 months: £nil
13	Financial Information: Please enclose your most recent income and expenditure account and bank statement in the name of the organisation. (The Parish Council regrets that it cannot consider an application if an income and expenditure account and bank statement are not enclosed.) What are the total assets currently held by your organisation? After purchase of high visibility clothing and the servicing/updating of the inherited radar detection equipment we have £646 in our bank account.
14	PLEASE NOTE THE COUNCIL USES BACS TO MAKE PAYMENTS – therefore please provide separately the organisations bank account details for this grant including sort code – NOTE: this should not be an individual’s personal account:

	Signature of Applicant: Stephen R Cluer.....  Designation/capacity: ... Hedge End Community Speedwatch Coordinator..... Date: 6th June 2022.....
	Additional Information Required: Please attach the following to your application • A copy of the most recent statement of accounts and current balance. • A copy of the organisation's constitution or other governing instrument. • Copies of any correspondence which may assist in the processing of this application.
	The completed application form and supporting documents should be returned to the Clerk to the Council.
	Completed grant applications should be delivered to the Parish Council by the first week in January and July of each year for consideration in that month. Late submissions will <i>not</i> be considered by the Parish Council.

Grants Received and expenditure at 31st May 2022

Hedge End Town Council.	£250 Nov 21
Hants CC	£200 Nov 21
Botley PC	£250 Dec 21
Hound PC	£250 Dec 21
West End Parish Council.	£250 April22

Funds in: £1200

Postage	£29.65
Hi-Vis Jackets	£201.35
Hi-Vis Vests	£32.75
Speedwatch Emblems	£119.04
Radar Software update	£150.00
Radar Tablet Stand.	£20.98

Funds Out £553.77

Balance £646.23

Bursledon Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2762	FPSArco220720	£61.79	403/3	16/06/22	ARCO - Mykal Graffiti Remover Plus 5 ltrs	£61.79
		£61.79		ARCO - Total		
2780	FPSBrighterBills2207	£81.52	365/5	12/07/22	Brighter Bills Ltd - Library IT	£81.52
		£81.52		Brighter Bills Ltd - Total		
2754	FPSCarters220720	£396.10	403/3	15/06/22	Carters of Swanwick - Consumables varies areas and equipment 200mm blade, drill head, retaining clip,screw,split pin, 2 line bump head, grinding wheel 4.5mm and grinding wheel 3.2mm	£396.10
		£396.10		Carters of Swanwick - Total		
2775	FPSEquestrian220720	£94.86		07/07/22	Equestrian Fencing and Timber Ltd -	£94.86
		£94.86		Equestrian Fencing and Timber Ltd - Total		
2772	FPSLennonExp220720	£4.10	365/1/1	05/07/22	J Lennon - Expenses July 2022 4 x AAA batteries for library thermometer	£4.10
2774	FPSPlaysafe220720	£705.60		07/07/22	Play Safety Ltd (ROSPA) - All Parish Annual Inspection. Pilands Wood Skate Park, Woodlands Way Play Area, Long Lane Recreation Ground, Pilands Wood MUGA, Long Lane Exercise Equipment	£705.60
		£705.60		Play Safety Ltd (ROSPA) - Total		
2790	FPSPotterEx220720	£12.64	213/4/2	12/06/22	R Potter - Acrobat Pro DC	£12.64
2763	FPSSamFlyb220720	£290.00	218	22/06/22	Sam Flynn Social Media - Planet Social Media Annual Membe	£290.00
		£290.00		Sam Flynn Social Media - Total		
2753	FPSScrewfix220720	£8.97	420/2/2	15/06/22	Screwfix Direct Ltd - Solvented Grab Adhesive 350ml for Long Lane Play Area repairs to handles	
2757	FPSScrewfix220720	£32.23	420/2/2	15/06/22	Screwfix Direct Ltd - Metal Paint, paint brush, white spirit and additional brush set	
2758	FPSScrewfix220720	£21.77	403/3	15/06/22	Screwfix Direct Ltd - Cable Tie pk100 4.5mm and cable ties 450 x 10mm pk 100	
2759	FPSScrewfix220720	£18.90	420/7/1	15/06/22	Screwfix Direct Ltd - Graffiti Cleanup 200mnl x 3	
2761	FPSScrewfix220720	£52.99	403/3	16/06/22	Screwfix Direct Ltd - Graffiti Remover 5 ltrs	£134.86
		£134.86		Screwfix Direct Ltd - Total		

Signature

Signature

Date

Bursledon Parish Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
2769	FPSScrewfi x220720	£128.11	455/2	04/07/22	Selco Trade Centres Ltd - Fence posts x 4, gen purpose wood screws and hand saw for repairs to second bridge	£128.11
		£128.11			Selco Trade Centres Ltd - Total	
2764	FPSSnows 220720	£244.00		23/06/22	Snows Peugeot - Peugeot Partner MOT, service and consumables WD17LXP	£244.00
		£244.00			Snows Peugeot - Total	
2766	FPSTrade oinr220720	£64.00	455/2	01/07/22	Trade Point (B&Q) - Blue Circle Post crete for bridge repair Lionhart Way	£64.00
		£64.00			Trade Point (B&Q) - Total	
2755	FPSViking2 20720	£98.39	999	15/06/22	Viking - New Hoover for Parish Office and Library	
2767	FPSViking2 20720	£50.10	211	04/07/22	Viking - 2 x box files and 3 x sealable punched pockets for land registry documents and information.	£148.49
		£148.49			Viking - Total	
2771	FPSVikinf2 20720	£148.87	365/1/1	14/06/22	Waterstones Booksellers - First book order for library All book as per quote received 14 June 2022 ref Exeter Roman Gate ref: 730001918 Lucy and James 23 books in total	£148.87
		£148.87			Waterstones Booksellers - Total	
2737	FOSXLD lays220620	£206.40	365/1/1	06/06/22	XL Displays - Graphic design service Blizzard outdoor banner and delivery charge	£206.40
		£206.40			XL Displays - Total	
		£10,852.53			Confidential	
Total		£13,573.87				

Signature

Signature

Date

Income and Expenditure Account

31/03/22 £		30/06/22 £
	INCOME	
8,404.09	Cemetery Income	1,590.00
1,087.77	Allotment Rents	6.23
199,849.08	Precept	109,712.00
347.11	Interest on Investments	0.00
6,505.24	Income	342.00
12,083.00	Grants Received	0.00
228,276.29	TOTAL INCOME	111,650.23
	EXPENDITURE	
62,481.75	Parish Office Central Charges	24,971.43
2,500.00	Grants	40.66
21,238.35	Library	2,124.95
167.65	Civic Expenditure	178.75
3,433.00	Community Development	0.00
446.21	Allotments	-22.05
7,145.06	Cemetery Services	145.83
114,892.12	Grounds Maintenance	28,706.42
212,304.14	TOTAL EXPENDITURE	56,145.99
82,277.70	Balance as at 01/04/22	82,782.41
228,276.29	Add Total Income	111,650.23
310,553.99		194,432.64
212,304.14	Deduct Total Expenditure	56,145.99
0.00	Stock Adjustment	0.00
-15,467.44	Transfer to/ from reserves	0.00
82,782.41	Balance as at 30/06/22	138,286.65

Consolidated Balance Sheet

31/03/22

£

30/06/22

£

Current assets

0.00	Investments	0.00
0.00	Loans Made	0.00
0.00	Investment	0.00
0.00	Stocks	0.00
3,213.38	VAT Recoverable	4,217.77
4,217.22	Debtors	4,413.22
3,753.62	Payment in Advance	1,862.81
245,410.01	Cash in Hand at Bank	297,482.44
256,594.23	TOTAL CURRENT ASSETS	307,976.24
256,594.23	TOTAL ASSETS	307,976.24

Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
12,839.82	Creditors	8,717.59
0.00	Receipts in Advance	0.00
12,839.82	TOTAL CURRENT LIABILITIES	8,717.59
243,754.41	TOTAL ASSETS LESS CURRENT LIABILITIES	299,258.65

0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
243,754.41	NET ASSETS	299,258.65

Represented by

82,782.41	General Fund	138,286.65
0.00	Community Centre	0.00
900.00	Long Lane Rec Car Park	900.00
7,500.00	Elections	7,500.00
0.00	Projects from previous Year	0.00
136,111.00	Machinery & Capital Reserves	136,111.00
500.00	Library Project	500.00
15,511.00	County Councillor Grant	15,511.00
450.00	Deposits	450.00
0.00	LONG TERM Investment Accounts	0.00
243,754.41		299,258.65

Signed _____

Chairman

Date _____

Responsible Financial Officer

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Actual Net	Balance
INCOME				
Parish Office Central Charges				
100	Precept	£219,425.00	£109,712.00	-£109,713.00
103	Other Income	£0.00	£0.00	£0.00
105	Office Services	£0.00	£0.00	£0.00
110	Interest	£0.00	£0.00	£0.00
112	Intrest	£350.00	£0.00	-£350.00
Total Parish Office Central Charges		£219,775.00	£109,712.00	-£110,063.00
Community Library				
150	Income	£0.00	£0.00	£0.00
Total Community Library		£0.00	£0.00	£0.00
Allotments				
120	Allotment Rents	£1,140.00	£6.23	-£1,133.77
Total Allotments		£1,140.00	£6.23	-£1,133.77
Cemetery Services				
125	Income	£5,500.00	£1,590.00	-£3,910.00
Total Cemetery Services		£5,500.00	£1,590.00	-£3,910.00
Grounds Maintenance				
130	Income - Outside Services- Long Lane	£1,714.00	£342.00	-£1,372.00
135	Income - Outside services - King George V	£1,430.00	£0.00	-£1,430.00
Total Grounds Maintenance		£3,144.00	£342.00	-£2,802.00
Capital				
140	Grants & Section 106	£0.00	£0.00	£0.00
Total Capital		£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Actual Net	Balance
Total Income		<u>£229,559.00</u>	<u>£111,650.23</u>	<u>-£117,908.77</u>
EXPENDITURE				
Parish Office Central Charges				
201	Community Centre Rent	£2,100.00	£2,000.00	£100.00
202	Community Centre Service Charges	£4,500.00	£2,509.93	£1,990.07
203	Property Costs	£1,000.00	£544.70	£455.30
210	Postage	£75.00	£8.95	£66.05
211	Stationery/Printing	£400.00	£58.25	£341.75
212	Photocopier Hire & Charges	£700.00	£188.35	£511.65
213	Information Technology	£5,150.00	£451.92	£4,698.08
216	Telephone	£1,500.00	£664.09	£835.91
217	Website	£1,400.00	£286.50	£1,113.50
218	Subscriptions & Publications	£1,949.00	£1,999.91	-£50.91
219	General Insurance	£4,500.00	£0.00	£4,500.00
220	Legal Fees	£3,000.00	£0.00	£3,000.00
221	Audit Fees	£1,700.00	£0.00	£1,700.00
222	Bank Charges	£175.00	£38.40	£136.60
225	Salaries	£60,003.00	£13,553.32	£46,449.68
226	Staff Overheads	£1,395.00	£592.82	£802.18
230	COviD expenses	£0.00	£467.75	-£467.75
998	Suspence Petty cash	£0.00	£0.00	£0.00
999	Suspence	£0.00	£81.99	-£81.99
Total Parish Office Central Charges		£89,547.00	£23,446.88	£66,100.12
Community Library				
365	Library - Operational Costs	£5,462.00	£1,968.21	£3,493.79
Total Community Library		£5,462.00	£1,968.21	£3,493.79
Civic Expenditure				

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Actual Net	Balance
300	Newsletter	£0.00	£0.00	£0.00
305	Chairmans Allowance	£200.00	£0.00	£200.00
306	Councillor Expenses	£100.00	£0.00	£100.00
307	Councillor IT Expenses	£650.00	£0.00	£650.00
308	Councillor Training	£400.00	£0.00	£400.00
309	Civic projects	£100.00	£178.75	-£78.75
310	Room Hire	£200.00	£0.00	£200.00
315	Election Expenses (RESERVE)	£250.00	£0.00	£250.00
Total Civic Expenditure		£1,900.00	£178.75	£1,721.25
Community Development				
360	Community Development	£4,500.00	£0.00	£4,500.00
Total Community Development		£4,500.00	£0.00	£4,500.00
Grants				
350	Grants	£4,300.00	£40.66	£4,259.34
Total Grants		£4,300.00	£40.66	£4,259.34
Allotments				
500	Salary Costs	£0.00	£0.00	£0.00
502	Administration Costs	£718.00	£0.00	£718.00
505	Operational Costs	£0.00	£0.00	£0.00
Total Allotments		£718.00	£0.00	£718.00
Cemetery Services				
550	Bursledon Cemetery Staff Costs	£0.00	£0.00	£0.00
552	Bursledon Cemetery	£808.00	£157.60	£650.40
555	St Leonnards Staff Costs	£0.00	£0.00	£0.00
557	St Leonnards Cemetery (Closed)	£0.00	£0.00	£0.00
560	Mauseleum Salaries	£0.00	£0.00	£0.00
Total Cemetery Services		£808.00	£157.60	£650.40
Grounds Maintenance				

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Actual Net	Balance
400	Administration Costs	£1,030.00	£0.00	£1,030.00
402	Health & Safety	£500.00	£47.15	£452.85
403	Equipment Costs	£4,000.00	£617.13	£3,382.87
404	Fuel	£2,000.00	£0.00	£2,000.00
405	Vehicle Costs	£3,500.00	£283.01	£3,216.99
406	Illegal Tipping	£513.00	£0.00	£513.00
407	Notice Boards	£0.00	£0.00	£0.00
408	Salaries	£79,894.00	£17,961.48	£61,932.52
409	Staff Overheads	£1,883.00	£25.60	£1,857.40
419	Grounds Services	£29,000.00	£14.98	£28,985.02
420	Long Lane Recreation Ground	£0.00	£1,190.93	-£1,190.93
430	King George V Playing Fields	£0.00	£381.89	-£381.89
440	Pilands Wood Open Space	£0.00	£7,925.00	-£7,925.00
445	Woodlands Way	£0.00	£0.00	£0.00
450	Great Down Park	£0.00	£55.91	-£55.91
455	Lionheart Way Ecology Park	£0.00	£0.00	£0.00
460	Hungerford Bottom Ecology Park	£0.00	£0.00	£0.00
465	Pocket Park Kew Lane	£0.00	£0.00	£0.00
470	Fishers Piece	£0.00	£0.00	£0.00
475	The Laurels	£0.00	£0.00	£0.00
480	The View Point	£0.00	£0.00	£0.00
485	Bursledon Station Woods	£0.00	£0.00	£0.00
490	Peewit Hill	£0.00	£0.00	£0.00
Total Grounds Maintenance		£122,320.00	£28,503.08	£93,816.92
Old Accounts				
1465	Tree Maintenance	£0.00	£0.00	£0.00
Total Old Accounts		£0.00	£0.00	£0.00
Total Expenditure		£229,555.00	£54,295.18	£175,259.82

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/23	Actual Net	Balance
Total Income	£229,559.00	£111,650.23	-£117,908.77
Total Expenditure	£229,555.00	£54,295.18	£175,259.82
Total Net Balance	£4.00	£57,355.05	



Parish Council Office,
The Lowford Centre,
Portsmouth Road.
Bursledon Southampton SO31 8ES
Telephone 023 8040 7535
Website: bursledon-pc.gov.uk
Email: clerk@bursledon-pc.gov.uk

Bursledon Parish Council

Notes for the Planning and Highways Working Group
Wednesday 8 June 2022 at 7pm (Virtual Meeting)

Attendance Councillors who are members of the working group:

Cllrs M Garrett (Chair), G Gill, & M Penn

Other Councillors:

Officer: S Hannen (Deputy Clerk)

Members of the Public: 0

Apologies for Absence

Cllr K House and Cllr K Whitlock

Declarations of Interest

There were no declarations of interest

Questions from the Public

There were no public present.

Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

Application No: [H/22/92863](#)

Address: 6 OLD BRIDGE HOUSE ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AJ

Description: Single Storey extension. Demolish and replace a single skin extension and installation of new roof lights

.

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as it would have minimal impact on the street scene.

Application No: [X/22/93009](#)

Address: WESSEX RADIATORS, PORTSMOUTH ROAD, BURSLEDON, SOUTHAMPTON, SO31 8EP

Description: Variation of condition 1 (approved drawings) of planning permission F/20/87321 for roof alterations to approved single storey building in conjunction with existing tyre repair and replacement business. Replacement roof to existing building

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as there will be no adverse change to the street scene.

Close of the Meeting 19:10



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Bursledon Southampton SO31 8ES
Telephone 023 8040 7535
Website: bursledon-pc.gov.uk
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Bursledon Parish Council

Notes for the Planning and Highways Working Group
Wednesday 29 June 2022 at 7pm (Virtual Meeting)

Attendance Councillors who are members of the working group:

Cllrs M Garrett (Chair), M Penn, J Rich (Substitute), S Holes (Substitute)

Other Councillors:

Officer: S Hannen (Deputy Clerk)

Members of the Public: 0

Apologies for Absence

Cllr K House and Cllr G Gill

Declarations of Interest

Cllr Barrett declared that he knew socially the applicant of application H/22/93123

Questions from the Public

There were no public present.

Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

Application No: [H/22/93123](#) **Address:** BARN COURT, HIGH STREET, BURSLEDON, SOUTHAMPTON, SO31 8DL **Description:** Construction of a garden store to provide additional storage.

Suggested Comments for the Councils Officers to consider:

Recommend that this application be examined by the Local Area Committee due to its scale and lack of details in the planning application, raising concerns regarding its design impact on the conservation area. Restrictions limiting its use to that of a garden store and prohibiting habitation were also recommended.

Application No: [H/22/93158](#) **Address:** 22 POUND ROAD, BURSLEDON, SOUTHAMPTON, SO31 8FE **Description:** Two storey side/rear extension with rear balcony on flat roof section.

Suggested Comments for the Councils Officers to consider:

That the officers object to this application due to concerns regarding the close proximity of the balcony to the neighbouring property that would result in overlooking and potential for noise.

Application No: [H/22/92755](#) **Address:** CALMORE, STATION ROAD, BURSLEDON, SOUTHAMPTON, SO31 8AA **Description:** Erection of wooden garden shed and wooden greenhouse

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as its location will have no adverse effect to the conservation area.

Close of the Meeting 19:30



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Telephone 023 8040 7535
Website: bursledon-pc.gov.uk
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Bursledon Parish Council

Notes for the Planning and Highways Working Group
Wednesday 13 July 2022 at 7pm (Virtual Meeting)

Attendance Councillors who are members of the working group:

Cllrs M Garrett (Chair), M Penn, S Holes (Substitute Part), K Whitlock (part), K House

Other Councillors:

Officer: S Hannen (Deputy Clerk)

Members of the Public: 0

Apologies for Absence

None

Declarations of Interest

None

Questions from the Public

There were no public present.

Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.

Application No: [F/22/93160](#)

Address: Land adjoining 4 Brookfield, Providence Hill, Bursledon, Southampton,
SO31 8AU

Description: Mixed use development comprising veterinary surgery and 16no.

dwellings with vehicular access off Providence Hill and associated car parking, cycle storage, sustainable drainage system, sub station, hard and soft landscaping, acoustic fencing and pedestrian/ cycle links to Providence Hill.

Suggested Comments for the Councils Officers to consider:

This area is on the urban fringe and in the local plan for development. Councillors objected to this specific application on the following grounds;

As raised by HCC transport report there is insufficient detail to ensure no adverse impact on access to and from the A27, of particular concern as this is an air quality management area.

The imbalance between commercial and residential development on the site raises concerns that parking requirements from the proposed vets practice will cause problems for local residents.

The siting and orientation of the housing is of poor design particularly plots 3,4 and 5 with gardens backing onto the A27.

Although the application states otherwise, the location of buildings appear to impact adversely on the view from the windmill and this requires checking.

Due to these concerns and the size of the development Councillors asked that this application be referred to the Local Area Committee for consideration.

Application No: [H/22/93178](#)

Address: WAYSIDE, KEW LANE, BURSLEDON, SOUTHAMPTON, SO31 8DG

Description: Conversion of conservatory to a single storey flat roofed boot room.

Suggested Comments for the Councils Officers to consider:

No objection to this planning application.

Application No: [H/22/92554](#)

Address: THE BOAT STORE, LANDS END ROAD, BURSLEDON, SOUTHAMPTON, SO31 8DN

Description: Installation of entrance gates and new brick pier to front boundary

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as there are many other high walls and gates in this location.

Application No: [H/22/93166](#)

Address: PLOVERFIELD WEST, PLOVERFIELD, LONG LANE, BURSLEDON, SOUTHAMPTON, SO31 8DA

Description: Demolition of conservatory and replacement of single storey front extension new flat roof extension and driveway

Suggested Comments for the Councils Officers to consider:

Agreed with the Conservation Officers comments that the building needs to be sympathetic to adjacent buildings and objected to the application on these grounds.

Application No: [F/22/93033](#)

Address: HILLSDALE, HAMBLE LANE, BURSLEDON, SOUTHAMPTON, SO31 8EL

Description: Replace existing dwelling with 1no. chalet style three-bedroom dwelling on existing footprint.

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as there are a variety of building styles already in this location.

Prince Phillip Yacht Haven, Hamble, SO31 4HB - Minor rearrangement of walkway pontoon and installation of two finger pontoons. Relocation of one pile, removal of another pile. No change in berth numbers.

Full project details, plans and supporting documents for the above application for Harbour Works Consent are now available to view on the Harbour Authority website <https://www.hants.gov.uk/thingstodo/riverhamble/worksapplication/currentworks>

Suggested Comments for the Councils Officers to consider:

No objections to this planning application as it would have no adverse impact on other river users or the secondary channels or flow of river traffic.

Close of the Meeting 19:33