

# BURSLEDON PARISH COUNCIL

29 November 2023

## CORALENT PUBLIC ART PROJECT

### Report of Eastleigh Borough Council's Public Art Officer

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#### Recommendation(s)

##### It is recommended that

- (1) The Council discusses the public art proposal titled 'Coralent', presented by Artist Emma Smith for installation in Bursledon and agrees the conditions for consenting to the artwork being installed on Parish Council owned land at Great Down Park.
- 

#### Summary

Eastleigh Borough Council has allocated Developer's Contributions for Public Art in the Bursledon area to the adaptation of Emma Smith's artwork titled 'Coralent' for the public realm.

The Artist and the Public Art Officer have identified possible sites for the artwork including a preferred location of Great Down Park, land owned by Bursledon Parish Council.

Ahead of consulting with local residents to determine the final design, the Artist and the Public Art Officer are presenting the proposal for consideration by the Parish Council and to discuss the project and preferred location for the artwork.

#### Statutory Powers

Section 1 of the Localism Act 2011 i.e., the Local Authority's general power of competence, including power to act for the benefit of its area or persons resident or present in its area. S.106 Town and Country Planning Act 1990

#### Introduction

2. *Coralent* is an artwork by award winning artist Emma Smith, commissioned in 2022 by Arts and Heritage for The Brickworks Museum as part of a national programme of new artworks inspired by museums and their collections.

3. *Coralent* is an installation of hundreds of small handmade bricks. Each brick carries the initials of an individual brickmaker found in the British Brick Society's index of 78,114 brickmakers, created by BBS member David Cufley.
4. Eastleigh Borough Council has allocated £103,359 of unspent Developer's Contributions for Public Art in the Bursledon area to the adaptation of *Coralent* for the public realm.
5. As described in the Public Art Vision for Bursledon, Hamble and Hound (written by People Place Nature Ltd), bricks made on the site of The Brickworks Museum during its previous life as the Bursledon Brickworks were used to build many of the houses and other buildings in the BHH area. This artwork celebrates Bursledon's heritage and is an engaging and educational installation which can inspire future generations to connect with local history.
6. The proposed artwork incorporates seating which can enable people to rest and contemplate both the artwork and the wider surroundings. Positioning the artwork within the natural environment could support the enjoyment of nature.
7. The artist is exploring opportunities to collaborate with local tradespeople to develop the site-specific piece, contributing to the local economy through employment and skills development.
8. As well as consultation on the siting of the work, this proposal includes a community engagement programme, which can enable local residents, especially children and young people from local schools to contribute to the piece. Participatory workshops will take place with the artist to make additional bricks, which can be incorporated in the new iteration of the artwork.
9. Other sites which have been considered by the Artist and Public Art Officer include Bursledon Recreation Ground, land at the Barnfield development north of Pyland's Lane and the cemetery which neighbours Great Down Park.
10. Great Down Park has been identified as the preferred site by both the Artist and the Public Art Officer for reasons including the quiet surroundings which could be enjoyed when visiting the artwork; a lower likelihood of vandalism than youth hotspots like the Recreation Ground; and convenience of the nearby car park for visitors.

### **Planning implications**

11. As the proposed location is land owned by the Parish Council the artwork could be installed under Part 12 General Permitted Development of The Town and Country Planning Order 2015 and would not require a full planning application.

### **Financial Implications**

12. A maintenance budget of £10,000 has been ringfenced within the overall project budget and it is proposed that this amount would be paid to the Parish Council on transfer of the artwork, following the completion of installation.

## **Risk Assessment**

13. Risk assessments will be completed at key stages in the development and delivery of this project including community consultation events and workshops; finalising the technical design of the artwork; and planning installation of the artwork on-site.
14. A full risk assessment for the artwork will be provided to the Parish Council prior to seeking formal consent for installation on Parish Council owned land.

## **Equality and Diversity Implications**

15. The Equality Act is relevant to the decision and an Equality Impact Assessment (EqIA) has been carried out and attached as an appendix to the report. In summary the EqIA shows that:
  - Local residents of all ages, races and religions should be involved in consultation and creation of the artwork.
  - The artwork should be accessible to people with disabilities.
  - Consultation events and workshops should be free to attend.

## **16. Climate Change and Environmental Implications**

This proposal focuses on the adaptation of an existing artwork, created and currently stored locally at the Brickworks Museum. The expected carbon emissions are therefore felt to be lower than might be expected for a public art project of this type.

The proposed initial design of the artwork requires development of an area of approximately 3 metres in diameter (exact size/design to be determined) of land currently used as green space. It is hoped that the artwork will encourage enjoyment of the park and of nature, outweighing the negative impact of its installation.

The Public Art Officer has consulted with the Borough Council's ecology team who have not raised concerns about installation of the proposed artwork at Great Down Park.

## **Conclusion**

17. This report and the supporting documents are submitted to Bursledon Parish Council for consideration, ahead of a later formal request for consent as landowner, at which point documents including draft legal agreements and a full risk assessment for the artwork can be provided.

VICKIE FEAR  
PUBLIC ART OFFICER

Date: 20 November 2023  
Contact Officer: Vickie Fear

Tel No: 023 8068 8493  
e-mail: vickie.fear@eastleigh.gov.uk  
Appendices Attached: Two

### **LOCAL GOVERNMENT ACT 1972 - SECTION 100D**

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

1. Equality Impact Assessment
2. Coralent Eastleigh Concept Proposal



CORALENT EASTLEIGH

# CORALENT EASTLEIGH

PUBLIC ART PROPOSAL: CONCEPT

By Emma Smith

**Emma Smith** is a multi award winning artist and works internationally. She has a social practice and creates temporary and permanent installations for art galleries, museums and the public realm. Through public engagement and collaboration, Smith's work brings people together to unearth forgotten histories and imagine new futures.

Previous public art commissions include for UEFA Women's EUROs 2022, Create London, Art on the Underground, Sculpture in the City, National Trust and County and City Councils across the UK.

Previous exhibitions and commissions include Tate Modern, Barbican, Whitechapel, Bluecoat, Whitworth, ICA, and Arnolfini, UK, and Kunst Museum Luzern, Matadero Madrid and Temple Contemporary Philadelphia.

Awards include Bryan Robertson Trust Award, Andy Warhol Foundation Award, Wellcome Trust Large Arts Award, and Arts Council England DYCP, Project and Strategic Touring Grants.



## CONTEXT

This commission builds on a temporary exhibition created by Emma Smith for the Brickworks Museum Swanwick commissioned by Arts & Heritage in 2022.

In creating this work Emma researched brick making across Eastleigh and Hampshire finding large numbers of brick makers across the area and in particular around Bursledon.

For her exhibition at the Brickworks Museum, Emma created a suspended pavilion of hundreds of miniature bricks in homage to unrecognized makers.

Coralent Eastleigh will build on this exhibition to create a permanent artwork to recognise the invisible histories of local labour that created the homes and places we work in today.

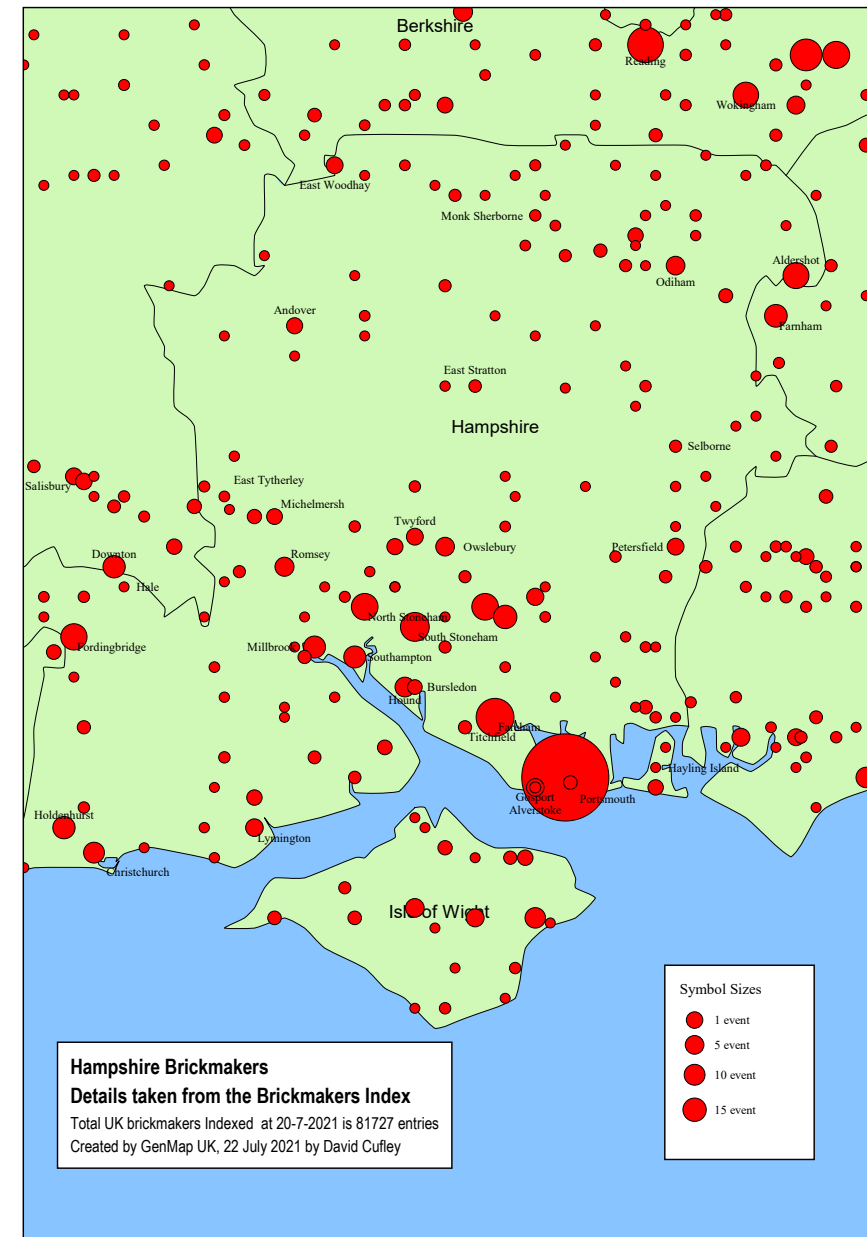


## HISTORY

Originally a cottage industry, brick making was undertaken by extraordinary numbers of people across the country, many of them women and children. While brick companies tend to record their company names on bricks, the names of the thousands of people who made them goes unrecognised.

While some brick making remained as cottage industry, the 1800s saw companies develop at larger scale including the Bursledon Brickworks Company, founded in 1897 as well as numerous works at Chandlers Ford, Colden Common, Boyatt and Allbrook. Records have been found of hundreds of brickmakers across Eastleigh.

Brickmaking was an extraordinary feat of labour with brickmakers working in high temperatures and carrying huge weights. The making process of handling bricks in the palm of the hand meant that these extraordinary makers never left their mark and could otherwise be forgotten.



## CONCEPT

Coralent is the name given to a pattern made of bricks.

Bricks are so ubiquitous we often don't think about them or how they are made. Whether it be our home, place of work, the shops we go to or community centres we use, it is likely that every single person uses spaces made of brick. But how often do we stop to think about who made them?

Brick making history includes thousands of forgotten and invisible workers, many of them women and children. Historically the number of people who made bricks is astounding, and while we often don't tend to give bricks much thought, we are all in some way connected through this inanimate object that exists all around us.

Coralent Eastleigh remembers the local women, men and children that made the bricks that created the spaces we live and work in. It is a celebration of the passion, skill and talent that exists in brick making whose invisible labour results in a product so visible it is rarely seen.

The varying coloured clay of bricks map the extraordinary geology on which we stand. Brick making history connects us directly to the earth beneath our feet.



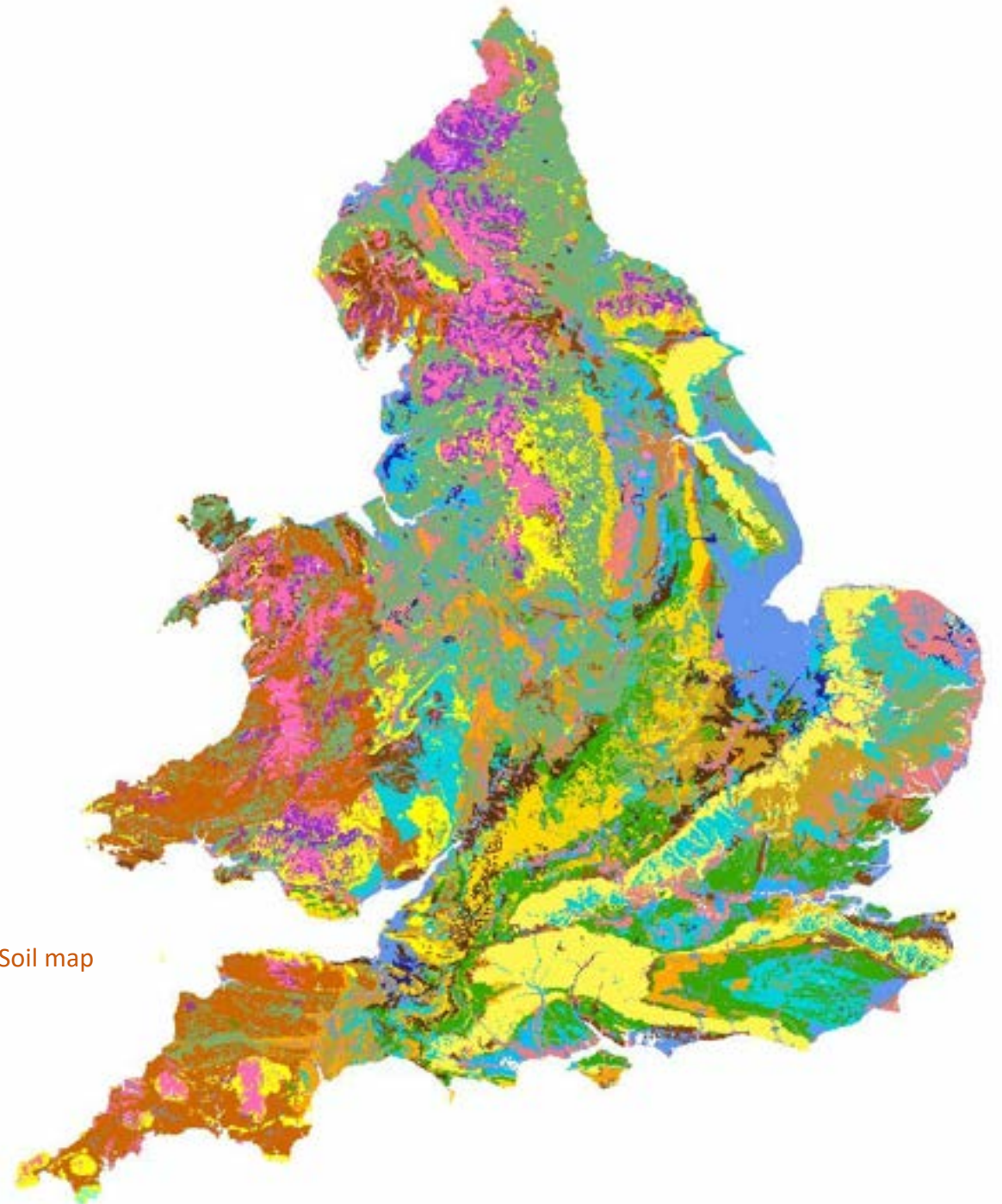
## CONCEPT

As well as being a portal to far reaching social histories, bricks also make visible the extraordinary geology on which we stand.

Clay beds vary in colour and consistency resulting in different coloured bricks with different characteristics. Historically bricks tended to be used in the areas they were made meaning that local architecture typically maps the geological strata on which it sits.

Brick making history connects us directly to the earth beneath our feet.

Soil map



## LOCATION



Great Down Park is ideally situated in relation to historic local brickworks as well as offering a calm and contemplative space in which to recall the extraordinary making history of the local area through a medium that connects us to the soil and the earth.

## INSPIRATIONS

Brick kilns



INSPIRATIONS



Patterns for stacking bricks in kiln



Light through drying room rafters



Patterns for stacking bricks in drying room



## INSPIRATIONS



Perforated brick



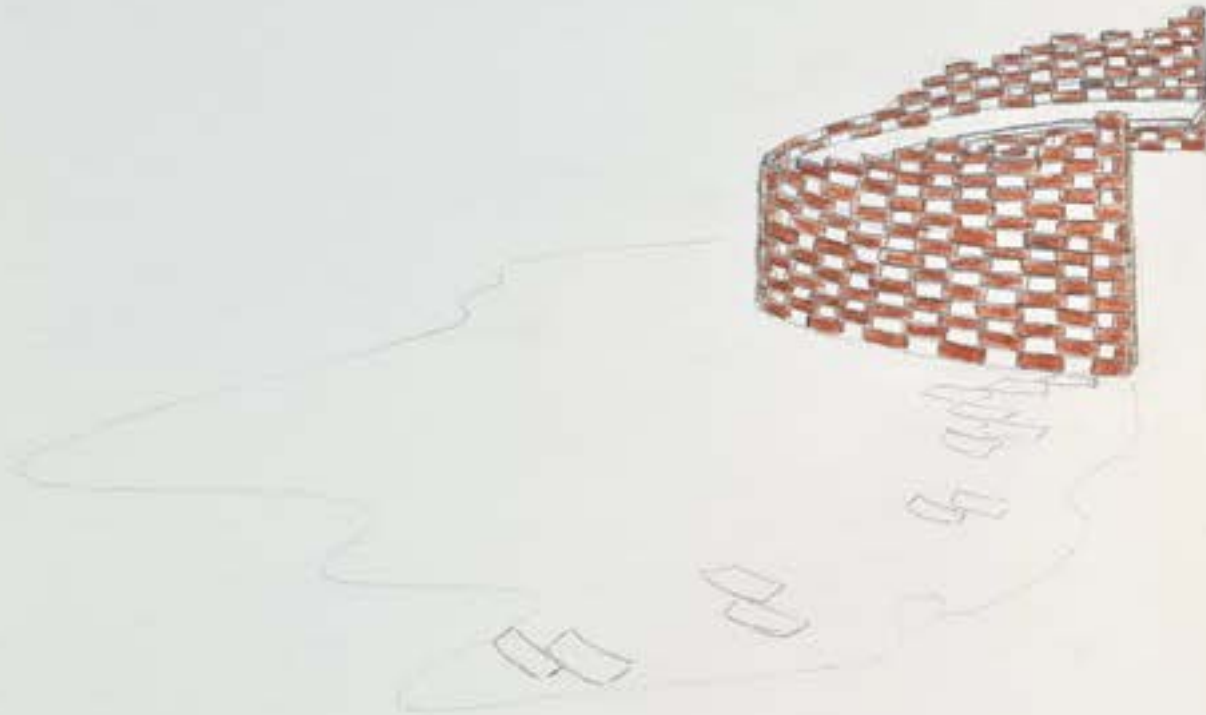
Dappled light through leaves



## CONCEPT

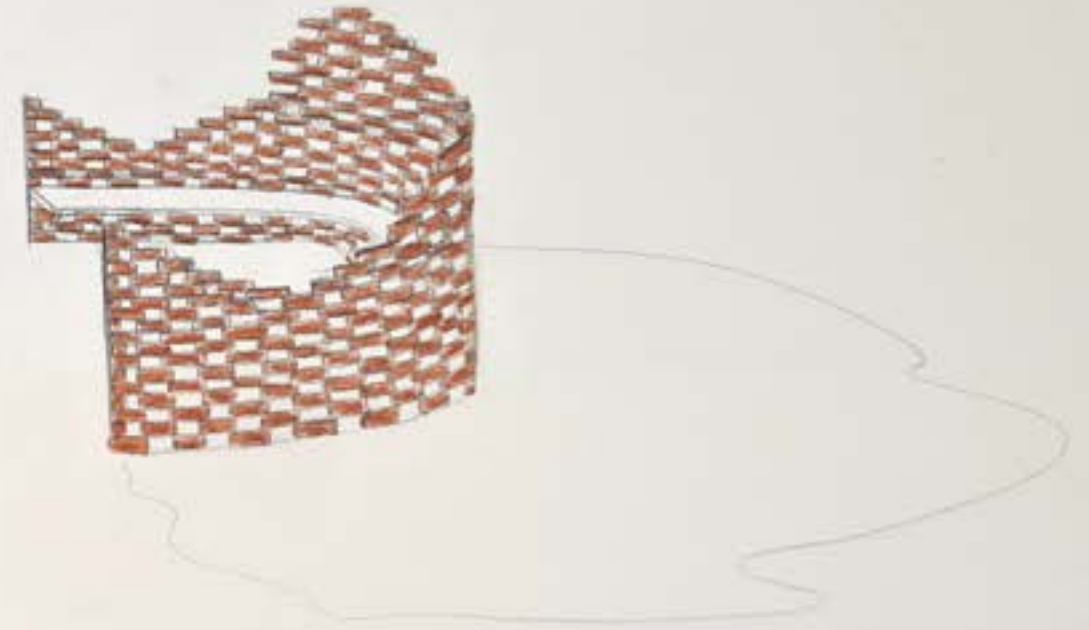
The artwork is made up of two semi-circles into which the public can walk. A bench runs around the inner ring giving space for people to sit, rest, talk and contemplate.

Each brick is carved with the name of a local maker.



The structure of the sculpture is made of perforated brick allowing visibility through the structure and beautiful light patterns to emerge, echoing the light through the surrounding trees.

One side of the structure is higher than the other creating a protective cocoon with peep holes while the other side drops down to create an open view of the park.



NB. This is a concept sketch.

The perforated brick design will be finalised in conversation with the fabricator to ensure the structure is robust taking inspiration from the patterns used for stacking bricks in kilns and dry rooms as well as the support structures used on brick kilns.

## CONCEPT



Scale

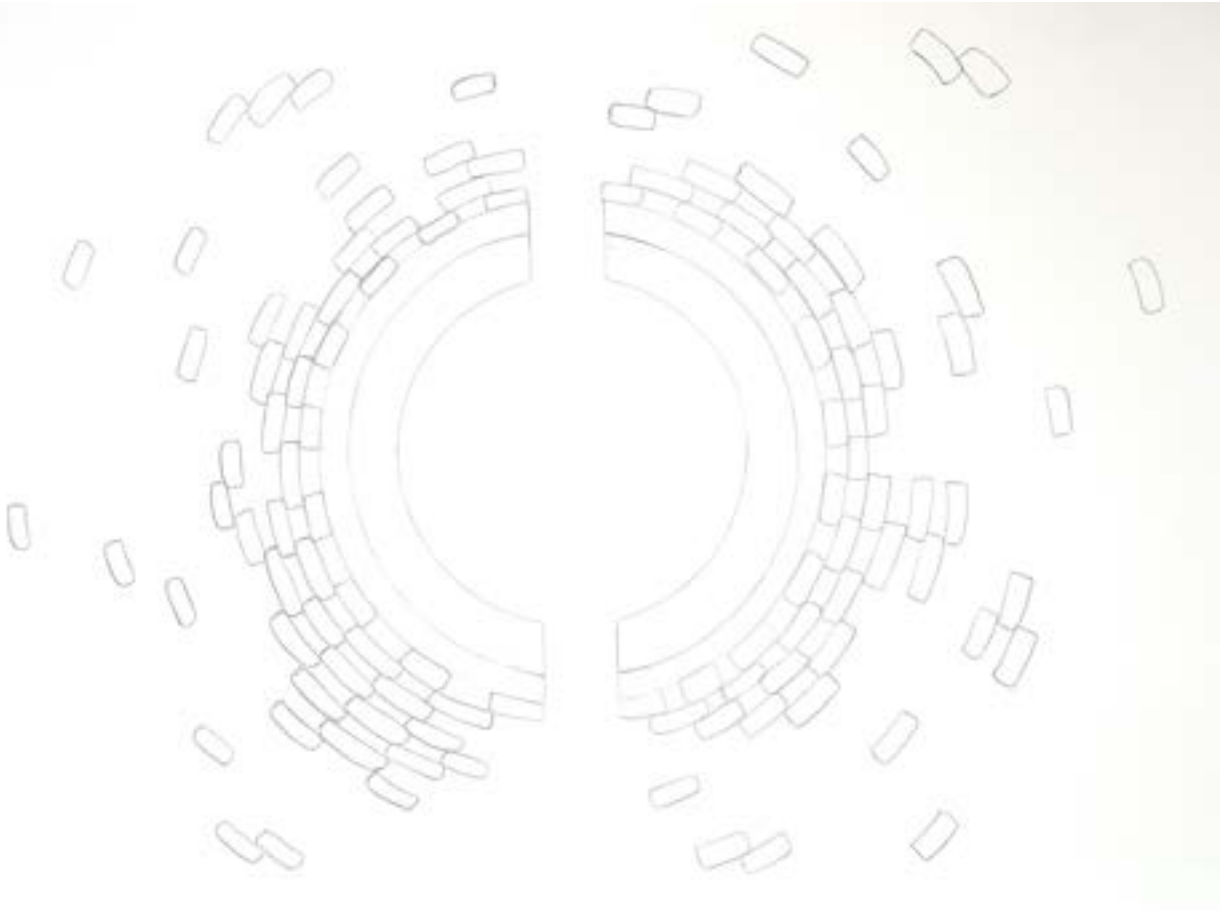


## BIRDS EYE VIEW

In plan view, the artwork creates a sitting space in the round at its centre. The artist has considered a number of options for how the work might be further connected to the earth to encourage the idea of its rising up from the ground as a continuation of the soil.

### OPTION 1: inspired by autumn leaves

In the same way that autumn leaves create an echo of the tree on the ground, the structure will appear to rise up out of the ground with bricks situated in a peripheral ground pattern that dissipates around the structure.



## BIRDS EYE VIEW

OPTION 2: inspired by a brick kiln roof

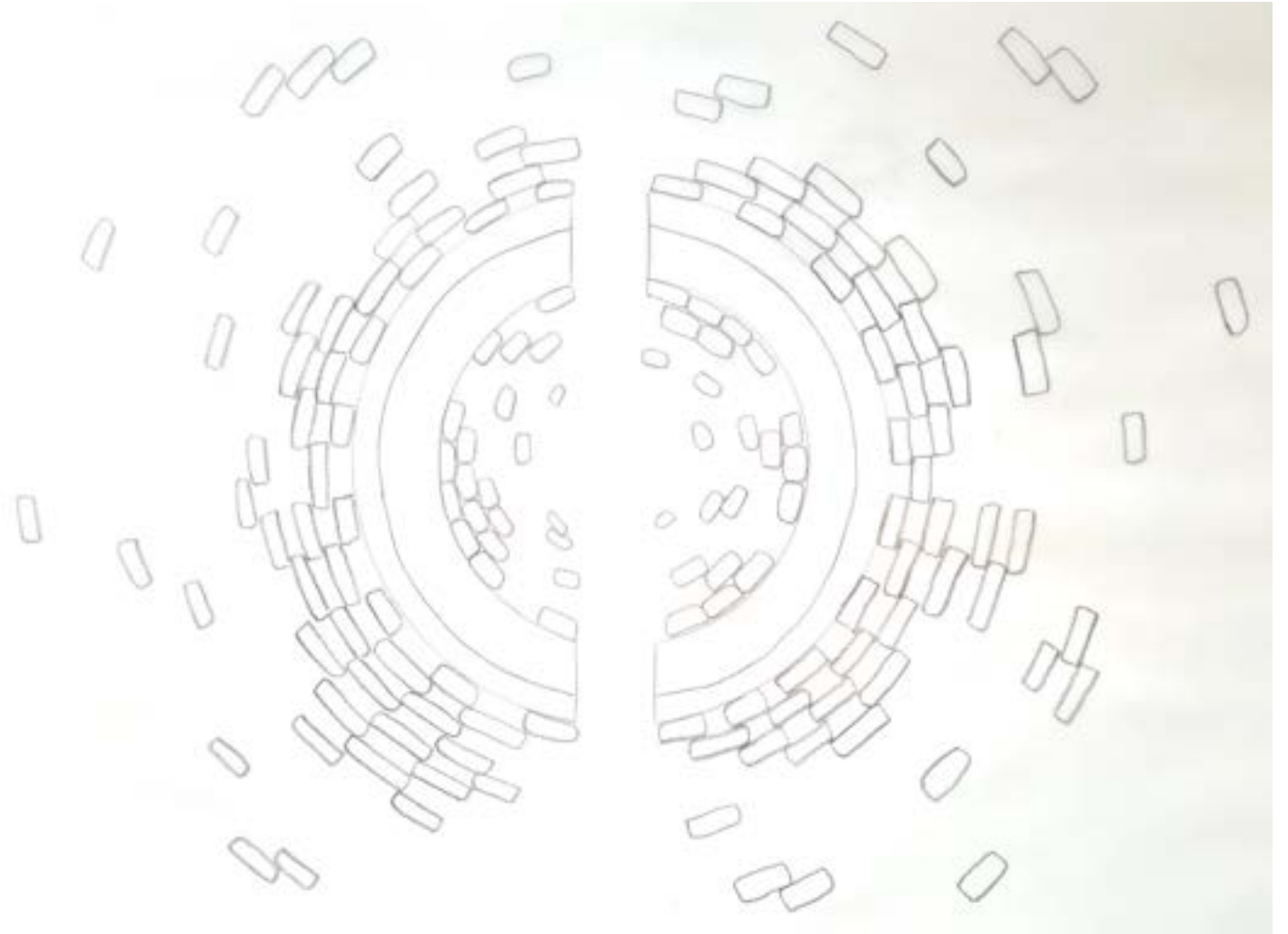
Reflecting the circular pattern of a brick kiln roof on the floor, fragmenting the design towards the centre to give the impression of welling up out of the earth.



## BIRDS EYE VIEW

OPTION 3: both options 1 and 2 combined.

This is the preferred option.



## ORIENTATION

It is proposed to situate the work in the South West section of Great Down Park.

This area is typically allowed to grow as wild meadow. It is proposed to site the work within the wild area identified in this image with a pathway mown to the work as indicated.

The work is intentionally designed to allow visibility of the park through and from the work. The work lends itself to being situated in planting with the perforated design allowing plants to grow amongst the bricks on the floor as an enhancement of the work.

The work will create a space of contemplation within the park where people can rest, reflect on the work, connect to the earth and enjoy being in nature.



## ENGAGEMENT

Engagement will be central to the development of this project.

Due to the extent of brick making history and the number of people involved, huge numbers of people are connected to brick making through relatives and family, often without realising. Coralent Eastleigh will create an opportunity for local residents to trace relatives connected to brick making history and to one another.

Engagement will happen in three phases:

### 1: RESEARCH

To celebrate, share and build local knowledge

### 2: PRODUCTION

To learn brick making skills and techniques

### 3: INTERPRETATION & LAUNCH

To share and make personal connections as a local community



## ENGAGED RESEARCH

Engagement sessions will be held to include local residents in the research for Coralent Eastleigh.

There is really good local knowledge of local brick history which Coralent Eastleigh will pull together creating a platform to celebrate, share and build local knowledge.

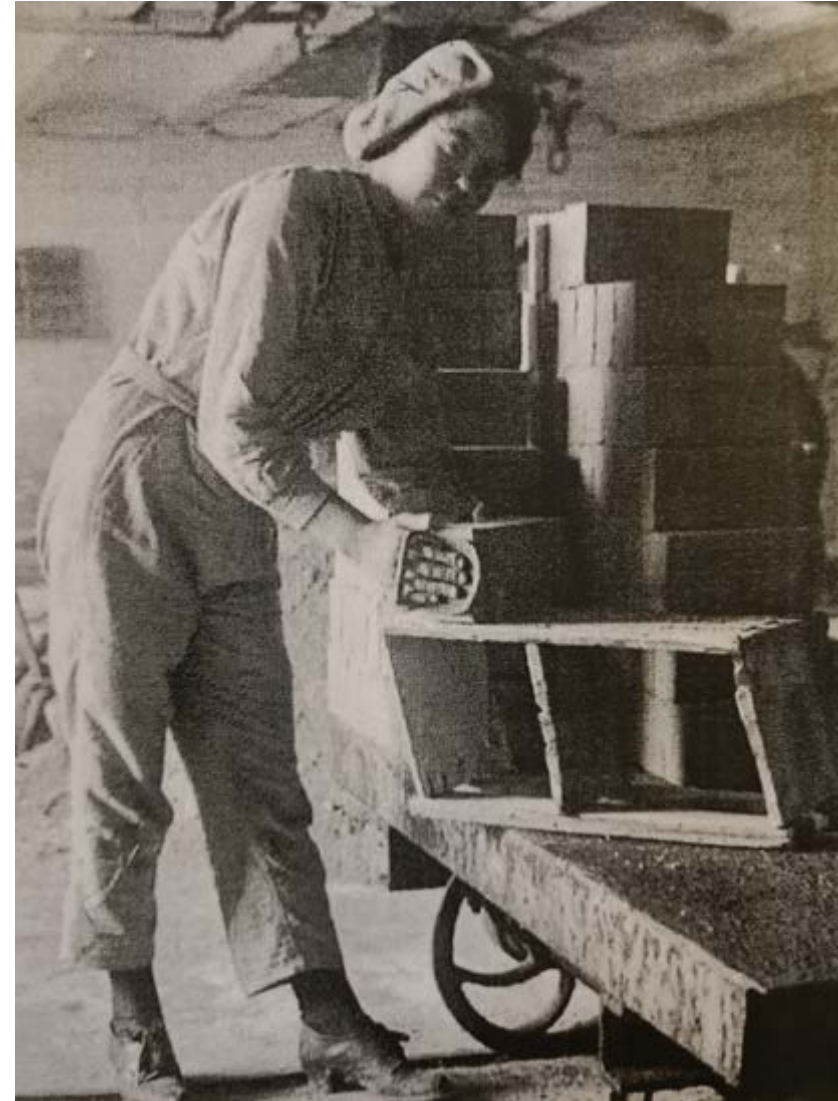
Key groups to engage:

- Bursledon Local History Society
- Eastleigh Local History Society
- Hound Local History Society
- GAF Bursledon Local History Group

A fun element of the project is that people can look up relatives and connections to brick history they never knew they had. As well as those already interested in local history, the project will also reach out to local residents to engage them in these invisible histories through their own possible connections.

Key groups to engage:

- parents of Bursledon Primary School
- Bursledon WI
- GAF Coffee Morning Group
- Bursledon Rights of Way and Amenities Preservation Group



## ENGAGED RESEARCH

### Proposed Events:

Tea & Talk: Local Brick Makers

Location: The Brickworks Museum

This will be an opportunity to invite local history groups from across Eastleigh to come together and share knowledge through a special invitation to host them at the museum.

Connected to the Ground

Location: Bursledon Village Hall

This will be an open session for residents to look up relatives, learn about local history, and add the names of any relatives connected to brickmaking to our index for them to become commemorated within the artwork.

Both sessions will be an opportunity to share the brick makers index and concept and designs for the artwork.



## ENGAGED PRODUCTION

While professional hand brick making is an incredible craft and skill it is also one easily shared with groups of any age.

During the production stage of Coralent workshops will be offered to share skills and techniques in brick making. Participants will be given the opportunity to make their own brick complete with their own name or name of a family member as they choose.

Key groups to engage:

- Bursledon Primary School
- Bursledon WI
- GAF Coffee Morning Group



## ENGAGED PRODUCTION

### Proposed Events:

#### Brick Making Workshops:

Location: Bursledon Primary School

x 6 sessions for all children at Bursledon Primary School

#### Brick Making Workshop

Location: GAF

Session as open call to all GAF groups

#### Brick Making Workshop

Location: Bursledon Village Hall

Session for WI and local residents



## ENGAGED INTERPRETATION & LAUNCH

A digital index will be created as part of the artwork to allow people to look up family members when visiting the work. This will be accessed via a QR code on accompanying signage.

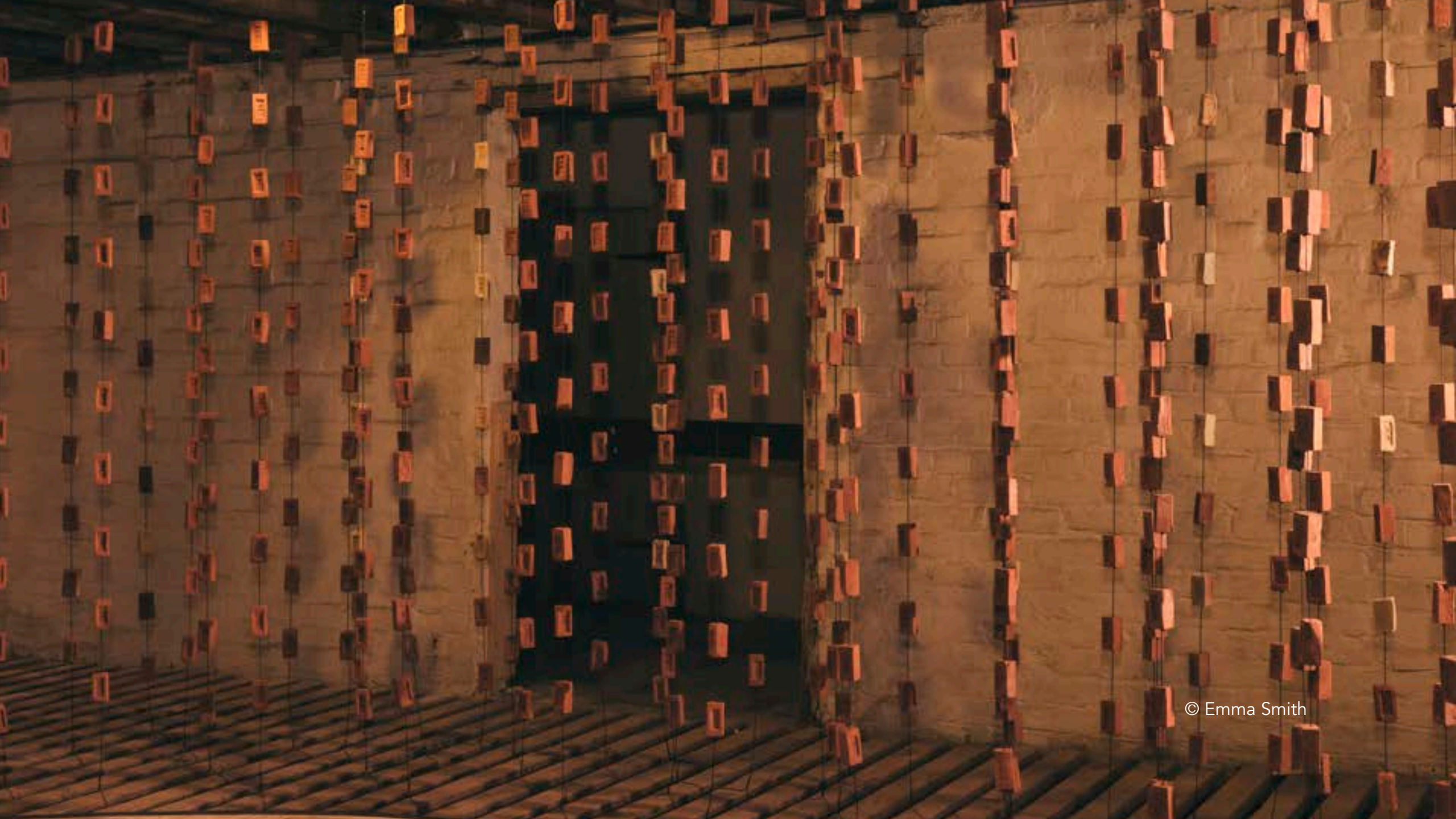
Participant's personal anecdotes and links to brick making history will be recorded across the project as an invitation to contribute to project interpretation and highlight local resonances.

Local residents will be invited to share their personal connections through a special launch event.



## SCHEDULE

| ACTIVITY                             | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY |
|--------------------------------------|----------|----------|---------|----------|-------|-------|-----|
| Sign off concept proposal            | Yes      |          |         |          |       |       |     |
| Engaged research events              | Yes      |          |         |          |       |       |     |
| Fabricator tender                    | Yes      |          |         |          |       |       |     |
| Fabricators contracted               | Yes      | Yes      |         |          |       |       |     |
| Detailed designs created             |          | Yes      | Yes     |          |       |       |     |
| Detailed design sign off             |          |          | Yes     |          |       |       |     |
| Artwork fabrication                  |          |          | Yes     | Yes      | Yes   | Yes   | Yes |
| Production engagement                |          |          |         | Yes      | Yes   | Yes   |     |
| Digital index created                |          |          |         | Yes      | Yes   | Yes   | Yes |
| Interpretation and launch engagement |          |          |         |          | Yes   | Yes   | Yes |
| Signage created                      |          |          |         |          | Yes   | Yes   | Yes |
| Installation                         |          |          |         |          |       |       | Yes |
| Launch                               |          |          |         |          |       |       | Yes |



# Equality Impact Assessment (EqIA)

|                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Title of EqIA:</b>                                        | Coralent (Public Art)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Brief description of the Proposal:</b>                    | Delivering a public art project for BHH.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Summary of Impacts and Issues:</b>                        | <p>Artist Emma Smith will be commissioned to redesign and install a public artwork following public consultation on location and design, and community engagement through practical workshops.</p> <p>Key considerations include:</p> <ol style="list-style-type: none"> <li>1. public consultation – creating opportunities for a broad range of people living locally to access and participate.</li> <li>2. the public art – the design of the artwork should prioritise access for all including people with protected characteristics.</li> </ol> |
| <b>Potential Positive Impacts:</b>                           | Creating a strong sense of community ownership and involvement with the project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>What engagement or consultation has been carried out?</b> | The Project Manager has consulted with relevant EBC Officers, BHH Members and BHH LAM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

## Assessment

For all of categories below please consider:

1. Does this proposal eliminate unlawful discrimination?
2. Does this proposal advance equality of opportunity between people who share a protected characteristic and those who do not share it?
3. Does this proposal foster good relations between people who share a protected characteristic and those who do not share it?

| Statutory Considerations: Please highlight what impact could there be on people with protected characteristics. |                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Impact Assessment                                                                                               | Details of Impact                                                                                                                                                                                       | Possible Solutions/ Mitigating Factors                                                                                                                                                                                                                                                                |
| <b>Age:</b>                                                                                                     | <p>BHH residents includes families with children, who could be a key target for the public consultation.</p> <p>Older people living in BHH should be invited to participate in public consultation.</p> | <p>Information design will need to consider accessibility for children and young people e.g. simplified text to support lower reading age.</p> <p>Information design will need to consider accessibility for older people e.g. larger font size to support age related vision impairment.</p>         |
| <b>Disability:</b>                                                                                              | The artwork should be accessible to people with disabilities.                                                                                                                                           | <p>Final design and location of the artwork should ensure it is accessible for people with physical disabilities or mobility issues.</p> <p>There should be careful consideration about colours, textures and surfaces which are more inclusive for people who may be blind or partially sighted.</p> |
| <b>Gender reassignment:</b>                                                                                     | n/a                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                       |
| <b>Marriage and civil partnership:</b>                                                                          | n/a                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                       |
| <b>Pregnancy and maternity:</b>                                                                                 | n/a                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                       |
| <b>Race:</b>                                                                                                    | Public consultation events should not exclude people due to their race.                                                                                                                                 | Although not identified in high numbers in the area, some consideration should                                                                                                                                                                                                                        |

|                                                                                                                    |                                                                                          |                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                    |                                                                                          | <p>be given to participants in the public consultation for whom English is not their first language. This should also be considered in relation to artwork outcomes.</p> <p>Use of text should be in plain English, avoiding jargon/specialist/technical or overly-complex vocabulary.</p> <p>Where possible, images should be prioritised over text.</p> |
| <b>Religion or belief:</b>                                                                                         | Public consultation events should not exclude people due to their religious practice.    | Care must be taken to avoid programming events to clash with religious events/holidays.                                                                                                                                                                                                                                                                   |
| <b>Sex:</b>                                                                                                        | n/a                                                                                      |                                                                                                                                                                                                                                                                                                                                                           |
| <b>Sexual Orientation:</b>                                                                                         | n/a                                                                                      |                                                                                                                                                                                                                                                                                                                                                           |
| <b>Social deprivation - please highlight what impact could there be on people experiencing social deprivation:</b> | Input in the public consultation needs to include people with low socio-economic status. | Public consultation must include non-selective, free-to-access events.                                                                                                                                                                                                                                                                                    |
| <b>Other significant Impacts:</b>                                                                                  | None                                                                                     |                                                                                                                                                                                                                                                                                                                                                           |

## Action Plan

| <b>Activity</b>                | <b>Outcome</b>                                                                                                        | <b>Timeframe</b>     | <b>Person responsible</b> |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------|
| Public consultation/engagement | An accessible programme of opportunities which invites the public to participate without experiencing discrimination. | Summer – Winter 2023 | Artist                    |

|                    |                                                                                                                           |      |                  |
|--------------------|---------------------------------------------------------------------------------------------------------------------------|------|------------------|
| Deliver public art | Accessible artwork which can be experienced and enjoyed by people regardless of background and protected characteristics. | 2024 | Appointed artist |
|--------------------|---------------------------------------------------------------------------------------------------------------------------|------|------------------|

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| <b>Lead Officer:</b>       | Vickie Fear, Public Art Officer                  |
| <b>Manager:</b>            | Tim Dyer, Urban and Landscape Design Team Leader |
| <b>Corporate Director:</b> | Natalie Wigman                                   |
| <b>Date completed:</b>     | 1 Feb 2023                                       |



## BURSLEDON PARISH COUNCIL

Parish Council Office,  
The Lowford Centre,  
Portsmouth Road.  
Bursledon Southampton SO31 8ES  
Telephone 023 8040 7535  
Website: [bursledon-pc.gov.uk](http://bursledon-pc.gov.uk)  
Email: [clerk@bursledon-pc.gov.uk](mailto:clerk@bursledon-pc.gov.uk)

### **Bursledon Parish Council**

Notes for the Planning and Highways Working Group  
Wednesday 8 November 2023 at 7pm (Virtual Meeting)

Attendance Councillors who are members of the working group:

M Garrett, M Penn, K House, K Whitlock, V Figueira

Other Councillors:

S Hannen (Deputy Parish Clerk)

Members of the Public: 0

### **Apologies for Absence**

J Rich, G Gill

### **Declarations of Interest**

None

### **Questions from the Public**

There were no public present.

**Planning Applications received from Eastleigh Borough Council within the Parish or on its boundary.**

**Application No:** [X/23/96098](#)

**Address:** SITE OF HILLSDALE, HAMBLE LANE, BURSLEDON

**Description:** Variation of condition 1 (plans) of planning permission F/22/93033 to replace existing dwelling with 1no. chalet style three-bedroom dwelling on existing footprint.

Variation comprises alterations to dwelling's ground floor windows and alterations to siting and roof design of the garage.

**Suggested Comments for the Councils Officers to consider:**

Councillors had no objection to this planning application.

**Application No:** [H/23/96274](#)

**Address:** LA MON HOUSE, HUNGERFORD, BURSLEDON, SOUTHAMPTON SO31 8DE

**Description:** First Floor Side and Single Storey Rear Extensions and Extended Porch

**Suggested Comments for the Councils Officers to consider:**

Councillors had no objection to this planning application.

**Application No:** [F/23/96292](#)

**Address:** 3 OAKDENE, WINDMILL LANE, BURSLEDON, SOUTHAMPTON, SO31 8BE

**Description:** Change of use of land at the end of Windmill Lane to site 1 additional mobile home with erection of 3m high barrier fence along part of northeastern boundary, and replacement amenity building at 3 Oakdene.

**Suggested Comments for the Councils Officers to consider:**

Councillors had no objection to this planning application.

**Close of the Meeting 19:09**

# Bursledon Parish Council

## Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

| No   | Payment Reference      | Gross          | Heading                             | Invoice date | Details                                                                                          | Invoice    |
|------|------------------------|----------------|-------------------------------------|--------------|--------------------------------------------------------------------------------------------------|------------|
| 3446 | FPS231120<br>ATR       | £120.00        | 420/1/1/4                           | 31/10/23     | A.T.R - Replace faulty control panel for alarm                                                   | L8477      |
|      |                        | <b>£120.00</b> | A.T.R - Total                       |              |                                                                                                  |            |
| 3411 | FPS231120<br>AlforsPlu | £186.58        |                                     | 31/10/23     | Alford Plumbing and Heating - KGV - boiler service, fix toilet, sink & shower as per quote 22856 | 22856      |
| 1    |                        | £186.58        | 430/1/1/1                           |              | KGV - boiler service, fix toilet, sink & shower                                                  |            |
| 3430 | FPS231120<br>AlforsPlu | £162.48        |                                     | 09/11/23     | Alford Plumbing and Heating - Replace shower door runners                                        | 23043      |
| 1    |                        | £162.48        | 430/1/1/1                           |              | KGV - labour to replace & fit Uniwheel universal door run                                        |            |
|      |                        | <b>£349.06</b> | Alford Plumbing and Heating - Total |              |                                                                                                  |            |
| 3445 | FPS231120<br>ARCO      | £27.96         | 409/4                               | 26/10/23     | ARCO - Head torch                                                                                | 946856500  |
| 3458 | FPS231120<br>ARCO      | £551.22        | 409/4                               | 10/11/23     | ARCO - Uniform for Dan, Matt & Pete                                                              | 946972572  |
|      |                        | <b>£579.18</b> | ARCO - Total                        |              |                                                                                                  |            |
| 3439 | FPS231120<br>Careters  | £55.32         | 403/1/3/2                           | 18/10/23     | Carters of Swanwick - Connecting Roda                                                            | 147428     |
| 3455 | FPS231120<br>Careters  | £17.76         | 403/1/1                             | 30/10/23     | Carters of Swanwick - Spool insert                                                               | 1/147835   |
|      |                        | <b>£73.08</b>  | Carters of Swanwick - Total         |              |                                                                                                  |            |
| 3457 | FPS231120<br>Catherdal | £468.00        | 419                                 | 08/11/23     | Cathedral Leasing Ltd - Supply of Hygiene Services                                               | MI/1548097 |
|      |                        | <b>£468.00</b> | Cathedral Leasing Ltd - Total       |              |                                                                                                  |            |
| 3433 | FPS231120<br>CBATrees  | £228.00        |                                     | 17/10/23     | CBA Trees - Tree works planning permission                                                       | 2579       |
| 1    |                        | £114.00        | 450/4/1                             |              | Planning Applications for Great Down Park Tree works                                             |            |
| 2    |                        | £114.00        | 420/8/1                             |              | Tree Applications Long Lane Recreation Ground                                                    |            |
|      |                        | <b>£228.00</b> | CBA Trees - Total                   |              |                                                                                                  |            |
| 3427 | FPS231120<br>EBC       | £252.00        | 420/7/2/1                           | 11/10/23     | Eastleigh Borough Council - Trade Refuse Collection Long Lane 01/07/23-30/09/23 12 lifts         | 02768232   |
| 3436 | FPS231120<br>EBC       | £22.20         | 203/3                               | 11/10/23     | Eastleigh Borough Council - Trade Recycling Parish office 3 lifts 1/7/23 to 30/09/23             | 02767554   |
|      |                        | <b>£274.20</b> | Eastleigh Borough Council - Total   |              |                                                                                                  |            |
| 3441 | FPS231120<br>MensShed  | £15.00         | 203/1                               | 21/10/23     | Eastleigh Mens Shed - PAT Testing                                                                | 21102023   |
|      |                        | <b>£15.00</b>  | Eastleigh Mens Shed - Total         |              |                                                                                                  |            |

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Date

# Bursledon Parish Council

## Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

| No           | Payment Reference       | Gross          | Heading                                 | Invoice date | Details                                                                                                                                                                                                                         | Invoice         |
|--------------|-------------------------|----------------|-----------------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 3456         | FPS231120<br>HoeyAinsc  | £180.00        | 220/2                                   | 08/11/23     | Hoey Ainscough Associates - Advice relating to governance – 1 hour                                                                                                                                                              | HAA/BPC/0123    |
|              |                         | <b>£180.00</b> | Hoey Ainscough Associates - Total       |              |                                                                                                                                                                                                                                 |                 |
| 3429         | FPS231120<br>Kompan     | £38.83         | 430/2                                   | 31/10/23     | Kompan - Play area parts as per quote SQ286709-1 Pauline Lynch 12/10/23                                                                                                                                                         | 249942          |
|              |                         | <b>£38.83</b>  | Kompan - Total                          |              |                                                                                                                                                                                                                                 |                 |
| 3238         | FPS231120<br>PlaySafety | £900.00        | 409/1                                   | 01/04/23     | Play Safety Ltd (ROSPA) - 2 Day Operational Inspection Course for Dan Bental and RP11 exam fee.<br>Course date October 18-19 2023<br>Course venue Swindon<br>Course fee £530.00 plus VAT<br>Exam fee £220.00 VAT not applicable | 75444           |
|              |                         | <b>£900.00</b> | Play Safety Ltd (ROSPA) - Total         |              |                                                                                                                                                                                                                                 |                 |
| 3440         | FPS231120<br>RpotterExp | £40.44         |                                         | 22/10/23     | R Potter - Expenses                                                                                                                                                                                                             | EE2023011520484 |
| 1            |                         | £40.44         | 213/4/2                                 |              | Adobe Acrobat Monthley subscription                                                                                                                                                                                             |                 |
| 3443         | FPS231120<br>SLCC       | £183.00        | 218                                     | 26/10/23     | Society of Local Council Clerks - SLCC - Membership S Hannen 2022 invoice due from previous year dated 13/6/22                                                                                                                  | Mem239668       |
|              |                         | <b>£183.00</b> | Society of Local Council Clerks - Total |              |                                                                                                                                                                                                                                 |                 |
| 3428         | FPS231120<br>"ickstead  | £357.79        | 440/4/2/1                               | 31/10/23     | Wicksteed Leisure Ltd - Play area parts as per quote WLLQ9804 Peter Lee 12/10/23                                                                                                                                                | 0000823536      |
|              |                         | <b>£357.79</b> | Wicksteed Leisure Ltd - Total           |              |                                                                                                                                                                                                                                 |                 |
|              |                         | £18,712.05     | Confidential                            |              |                                                                                                                                                                                                                                 |                 |
| <b>Total</b> |                         | £22,518.63     |                                         |              |                                                                                                                                                                                                                                 |                 |

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Date

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                                      |                                  | 2023/24            | Reserve<br>Movements | Actual Net         | Balance        |
|--------------------------------------|----------------------------------|--------------------|----------------------|--------------------|----------------|
| <b>Parish Office Central Charges</b> |                                  |                    |                      |                    |                |
| <b>Income</b>                        |                                  |                    |                      |                    |                |
| 100                                  | Precept                          | £238,783.00        | £0.00                | £238,795.72        | £12.72         |
| 103                                  | Other Income                     | £0.00              | £0.00                | £0.00              | £0.00          |
| 105                                  | Office Services                  | £0.00              | £0.00                | £0.00              | £0.00          |
| 110                                  | Interest                         | £475.00            | £0.00                | £0.00              | -£475.00       |
| 112                                  | Intrest                          | £0.00              | £0.00                | £1,439.69          | £1,439.69      |
| <b>Total Income</b>                  |                                  | <u>£239,258.00</u> | £0.00                | <u>£240,235.41</u> | <u>£977.41</u> |
| <b>Expenditure</b>                   |                                  |                    |                      |                    |                |
| 201                                  | Community Centre Rent            | £2,300.00          | £0.00                | £2,100.00          | £200.00        |
| 202                                  | Community Centre Service Charges | £6,400.00          | £0.00                | £3,500.00          | £2,900.00      |
| 203                                  | Property Costs                   | £1,098.00          | £0.00                | £125.42            | £972.58        |
| 210                                  | Postage                          | £82.00             | £0.00                | £3.85              | £78.15         |
| 211                                  | Stationery/Printing              | £439.00            | £0.00                | £273.01            | £165.99        |
| 212                                  | Photocopier Hire & Charges       | £769.00            | £0.00                | £527.71            | £241.29        |
| 213                                  | Information Technology           | £5,655.00          | £0.00                | £7,555.55          | -£1,900.55     |
| 216                                  | Telephone                        | £1,647.00          | £0.00                | £1,112.45          | £534.55        |
| 217                                  | Website                          | £1,537.00          | £0.00                | £426.50            | £1,110.50      |
| 218                                  | Subscriptions & Publications     | £2,140.00          | £0.00                | £2,298.21          | -£158.21       |
| 219                                  | General Insurance                | £4,941.00          | £0.00                | £4,639.73          | £301.27        |
| 220                                  | Legal Fees                       | £3,000.00          | £0.00                | £801.00            | £2,199.00      |
| 221                                  | Audit Fees                       | £1,867.00          | £0.00                | £0.00              | £1,867.00      |

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                          |                     | 2023/24            | Reserve<br>Movements | Actual Net        | Balance           |
|--------------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| 222                      | Bank Charges        | £192.00            | £0.00                | £67.20            | £124.80           |
| 225                      | Salaries            | £70,375.00         | £0.00                | £33,902.93        | £36,472.07        |
| 226                      | Staff Overheads     | £1,515.00          | £0.00                | £822.67           | £692.33           |
| 230                      | COviD expenses      | £0.00              | £0.00                | £0.00             | £0.00             |
| 998                      | Suspence Petty cash | £0.00              | £0.00                | £0.00             | £0.00             |
| 999                      | Suspence            | £0.00              | £0.00                | £0.00             | £0.00             |
| <b>Total Expenditure</b> |                     | <u>£103,957.00</u> | £0.00                | <u>£58,156.23</u> | <u>£45,800.77</u> |

## Community Library Income

|                     |        |              |       |               |               |
|---------------------|--------|--------------|-------|---------------|---------------|
| 150                 | Income | £0.00        | £0.00 | £21.16        | £21.16        |
| <b>Total Income</b> |        | <u>£0.00</u> | £0.00 | <u>£21.16</u> | <u>£21.16</u> |

## Expenditure

|                          |                             |                  |           |                  |                  |
|--------------------------|-----------------------------|------------------|-----------|------------------|------------------|
| 365                      | Library - Operational Costs | £5,350.00        | £1,865.00 | £5,128.43        | £2,086.57        |
| <b>Total Expenditure</b> |                             | <u>£5,350.00</u> | £1,865.00 | <u>£5,128.43</u> | <u>£2,086.57</u> |

## Civic Expenditure Expenditure

|     |                        |         |       |         |         |
|-----|------------------------|---------|-------|---------|---------|
| 300 | Newsletter             | £0.00   | £0.00 | £0.00   | £0.00   |
| 305 | Chairmans Allowance    | £200.00 | £0.00 | £74.15  | £125.85 |
| 306 | Councillor Expenses    | £100.00 | £0.00 | £0.00   | £100.00 |
| 307 | Councillor IT Expenses | £714.00 | £0.00 | £604.24 | £109.76 |
| 308 | Councillor Training    | £439.00 | £0.00 | £48.00  | £391.00 |
| 309 | Civic projects         | £100.00 | £0.00 | £0.00   | £100.00 |
| 310 | Room Hire              | £0.00   | £0.00 | £0.00   | £0.00   |

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                              |                             | 2023/24          | Reserve<br>Movements | Actual Net       | Balance           |
|------------------------------|-----------------------------|------------------|----------------------|------------------|-------------------|
| 315                          | Election Expenses (RESERVE) | £5,250.00        | £24.00               | £24.00           | £5,250.00         |
| <b>Total Expenditure</b>     |                             | <u>£6,803.00</u> | <u>£24.00</u>        | <u>£750.39</u>   | <u>£6,076.61</u>  |
| <b>Community Development</b> |                             |                  |                      |                  |                   |
| <b>Expenditure</b>           |                             |                  |                      |                  |                   |
| 360                          | Community Development       | £4,500.00        | £0.00                | £3,500.00        | £1,000.00         |
| <b>Total Expenditure</b>     |                             | <u>£4,500.00</u> | <u>£0.00</u>         | <u>£3,500.00</u> | <u>£1,000.00</u>  |
| <b>Grants</b>                |                             |                  |                      |                  |                   |
| <b>Expenditure</b>           |                             |                  |                      |                  |                   |
| 350                          | Grants                      | £2,300.00        | £0.00                | £81.00           | £2,219.00         |
| <b>Total Expenditure</b>     |                             | <u>£2,300.00</u> | <u>£0.00</u>         | <u>£81.00</u>    | <u>£2,219.00</u>  |
| <b>Allotments</b>            |                             |                  |                      |                  |                   |
| <b>Income</b>                |                             |                  |                      |                  |                   |
| 120                          | Allotment Rents             | £1,240.00        | £0.00                | £1,227.88        | -£12.12           |
| <b>Total Income</b>          |                             | <u>£1,240.00</u> | <u>£0.00</u>         | <u>£1,227.88</u> | <u>-£12.12</u>    |
| <b>Expenditure</b>           |                             |                  |                      |                  |                   |
| 500                          | Salary Costs                | £0.00            | £0.00                | £0.00            | £0.00             |
| 502                          | Administration Costs        | £225.00          | £0.00                | £242.85          | -£17.85           |
| 505                          | Operational Costs           | £563.00          | £0.00                | £275.18          | £287.82           |
| <b>Total Expenditure</b>     |                             | <u>£788.00</u>   | <u>£0.00</u>         | <u>£518.03</u>   | <u>£269.97</u>    |
| <b>Cemetery Services</b>     |                             |                  |                      |                  |                   |
| <b>Income</b>                |                             |                  |                      |                  |                   |
| 125                          | Income                      | £6,000.00        | £0.00                | £3,003.00        | -£2,997.00        |
| <b>Total Income</b>          |                             | <u>£6,000.00</u> | <u>£0.00</u>         | <u>£3,003.00</u> | <u>-£2,997.00</u> |
| <b>Expenditure</b>           |                             |                  |                      |                  |                   |

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                          |                                | 2023/24        | Reserve<br>Movements | Actual Net       | Balance         |
|--------------------------|--------------------------------|----------------|----------------------|------------------|-----------------|
| 550                      | Bursledon Cemetery Staff Costs | £0.00          | £0.00                | £0.00            | £0.00           |
| 552                      | Bursledon Cemetery             | £910.00        | £0.00                | £1,028.71        | -£118.71        |
| 555                      | St Leonnards Staff Costs       | £0.00          | £0.00                | £0.00            | £0.00           |
| 557                      | St Leonnards Cemetery (Closed) | £0.00          | £0.00                | £0.00            | £0.00           |
| 560                      | Mauseleum Salaries             | £0.00          | £0.00                | £0.00            | £0.00           |
| <b>Total Expenditure</b> |                                | <u>£910.00</u> | <u>£0.00</u>         | <u>£1,028.71</u> | <u>-£118.71</u> |

## Grounds Maintenance

### Income

|                     |                                           |                  |              |                |                   |
|---------------------|-------------------------------------------|------------------|--------------|----------------|-------------------|
| 130                 | Income - Outside Services- Long Lane      | £1,860.00        | £0.00        | £789.38        | -£1,070.62        |
| 135                 | Income - Outside services - King George V | £1,553.00        | £0.00        | £30.00         | -£1,523.00        |
| <b>Total Income</b> |                                           | <u>£3,413.00</u> | <u>£0.00</u> | <u>£819.38</u> | <u>-£2,593.62</u> |

### Expenditure

|     |                      |            |       |            |            |
|-----|----------------------|------------|-------|------------|------------|
| 400 | Administration Costs | £1,131.00  | £0.00 | £1,080.26  | £50.74     |
| 402 | Health & Safety      | £549.00    | £0.00 | -£39.01    | £588.01    |
| 403 | Equipment Costs      | £4,000.00  | £0.00 | £531.16    | £3,468.84  |
| 404 | Fuel                 | £3,000.00  | £0.00 | £792.08    | £2,207.92  |
| 405 | Vehicle Costs        | £3,843.00  | £0.00 | £2,763.20  | £1,079.80  |
| 406 | Illegal Tipping      | £563.00    | £0.00 | £0.00      | £563.00    |
| 407 | Notice Boards        | £0.00      | £0.00 | £126.06    | -£126.06   |
| 408 | Salaries             | £96,843.00 | £0.00 | £48,949.54 | £47,893.46 |
| 409 | Staff Overheads      | £2,068.00  | £0.00 | £934.68    | £1,133.32  |
| 419 | Grounds Services     | £31,842.00 | £0.00 | £696.01    | £31,145.99 |

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                          |                                   | 2023/24            | Reserve<br>Movements | Actual Net        | Balance           |
|--------------------------|-----------------------------------|--------------------|----------------------|-------------------|-------------------|
| 420                      | Long Lane Recreation Ground       | £0.00              | £0.00                | £4,186.45         | -£4,186.45        |
| 430                      | King George V Playing Fields      | £0.00              | £0.00                | £649.30           | -£649.30          |
| 440                      | Pilands Wood Open Space           | £0.00              | £0.00                | £1,487.96         | -£1,487.96        |
| 445                      | Woodlands Way                     | £0.00              | £0.00                | £124.90           | -£124.90          |
| 450                      | Great Down Park                   | £0.00              | £0.00                | £2,157.28         | -£2,157.28        |
| 455                      | Lionheart Way Ecology Park        | £0.00              | £0.00                | £1,344.16         | -£1,344.16        |
| 460                      | Hungerford Bottom Ecology Park    | £0.00              | £0.00                | £0.00             | £0.00             |
| 465                      | Pocket Park Kew Lane              | £0.00              | £0.00                | £0.00             | £0.00             |
| 470                      | Fishers Piece                     | £0.00              | £0.00                | £0.00             | £0.00             |
| 475                      | The Laurels                       | £0.00              | £0.00                | £0.00             | £0.00             |
| 480                      | The View Point                    | £0.00              | £0.00                | £0.00             | £0.00             |
| 485                      | Bursledon Station Woods           | £0.00              | £0.00                | £0.00             | £0.00             |
| 490                      | Peewit Hill                       | £0.00              | £0.00                | £0.00             | £0.00             |
| <b>Total Expenditure</b> |                                   | <u>£143,839.00</u> | £0.00                | <u>£65,784.03</u> | <u>£78,054.97</u> |
| <b>Capital Projects</b>  |                                   |                    |                      |                   |                   |
| <b>Income</b>            |                                   |                    |                      |                   |                   |
| 160                      | Developers Contributions & Grants | £0.00              | £0.00                | £0.00             | £0.00             |
| <b>Total Income</b>      |                                   | <u>£0.00</u>       | £0.00                | <u>£0.00</u>      | <u>£0.00</u>      |
| <b>Expenditure</b>       |                                   |                    |                      |                   |                   |
| 601                      | Parish Council Offices            | £0.00              | £0.00                | £0.00             | £0.00             |
| 602                      | Bursledon Community Library       | £0.00              | £0.00                | £0.00             | £0.00             |
| 603                      | Long Long Lane Recreation Ground  | £0.00              | £0.00                | £0.00             | £0.00             |

# Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

|                                      |                                 | 2023/24            | Reserve<br>Movements | Actual Net        | Balance     |
|--------------------------------------|---------------------------------|--------------------|----------------------|-------------------|-------------|
| 604                                  | King George V Recreation Ground | £0.00              | £0.00                | £0.00             | £0.00       |
| 605                                  | Bursledon Cemetery              | £0.00              | £0.00                | £0.00             | £0.00       |
| 606                                  | Great Down Park                 | £0.00              | £0.00                | £0.00             | £0.00       |
| 607                                  | Lionheart Way Ecology Park      | £0.00              | £0.00                | £68,501.42        | -£68,501.42 |
| 608                                  | Pilands Wood Open Space         | £0.00              | £0.00                | £0.00             | £0.00       |
| 609                                  | Woodlands Way                   | £0.00              | £0.00                | £0.00             | £0.00       |
| <b>Total Expenditure</b>             |                                 | £0.00              | £0.00                | £68,501.42        | -£68,501.42 |
| <b>Old Accounts</b>                  |                                 |                    |                      |                   |             |
| <b>Expenditure</b>                   |                                 |                    |                      |                   |             |
| 1465                                 | Tree Maintenance                | £0.00              | £0.00                | £0.00             | £0.00       |
| <b>Total Expenditure</b>             |                                 | £0.00              | £0.00                | £0.00             | £0.00       |
| <b>Pilands Wood Community Centre</b> |                                 |                    |                      |                   |             |
| <b>Expenditure</b>                   |                                 |                    |                      |                   |             |
| 700                                  | Asset Management                | £2,000.00          | £0.00                | £0.00             | £2,000.00   |
| <b>Total Expenditure</b>             |                                 | £2,000.00          | £0.00                | £0.00             | £2,000.00   |
| Total Income                         |                                 | £249,911.00        | £0.00                | £245,306.83       |             |
| Total Expenditure                    |                                 | £270,447.00        | £1,889.00            | £203,448.24       |             |
| <b>Total Net Balance</b>             |                                 | <b>-£20,536.00</b> |                      | <b>£41,858.59</b> |             |