

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 25th September 2024 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors M Penn, J O’Sullivan, V Figueira.

Officers of the Council Present: Sue Hannen (Parish Clerk)

Members of the Public: 0

FC/24/044 Apologies for Absence

Apologies were received and accepted for Cllrs, S Holes, G Gill, M Garrett K House, K Whitlock and J Rich

FC/24/045 Declarations of Interest

There were no declarations of interest.

FC/24/046 Questions from the Public

None

FC/24/047 Minutes of the Full Council held on Wednesday 31 July 2024

The minutes of the Full Council held on Wednesday 31 July 2024 were received and accepted as a correct record and were signed by the Chair of the Council.

FC/24/048 Bursledon Recreation Ground Pavilion

The Council received a report from the Clerk setting out the progress of the Pavilion refurbishment project. The report set out the actions that had been taken to facilitate the preparation of the Pavilion for demolition.

The Council was asked to approve the appointment of Ridge and Partners LLP as the post contract agent. The Council was also asked to approve a letter of Intent to Appledown Projects, the building Contractor, for design works and associated pre-contract preliminaries. The Council was also

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Signed.....
Dated.....

asked to approve the draft contract with Appledown Projects presented by Ridge and Partners LLP as an appropriate contract that robustly supports the Parish Councils requirements and position.

RESOLVED:

To appoint Ridge and Partners LLP to act as post contract agent.

To approve the letter of Intent to Appledown Projects, the building Contractor, for design works and associated pre-contract preliminaries.

To approve the draft contract with Appledown Projects as building contractor.

To note the actions that have been taken to facilitate the preparation of the Pavilion for demolition.

To thank staff for their efforts in preparation for the commencement of the Pavilion building works.

FC/24/049 **Play area Refurbishment**

The Council received a report from the Clerk that the Woodland Way play area refurbishment was complete and open for use. The project cost £20,696 funded by developer contributions.

The Long Lane Recreation Ground refurbishment is nearing completion and is expected to be open shortly following the required safety inspection.

RESOLVED:

To receive the report from the Clerk and note the contribution of £20,696 of Developers Contributions for the refurbishment of Woodlands Way play area.

FC/24/050 **Southern Water site meeting**

The Council received a report from the Clerk setting out details of a site meeting at King George V recreation ground between Bursledon Parish Council and representatives of Southern Water. The meeting was to address the ongoing flooding at the site causing contamination.

RESOLVED:

To note the report and request Southern Water signage explaining the reason for the cordoned off area be installed with the fencing.

FC/24/051 **Pilands Wood Community Centre**

The Council received a report from the Clerk.

RESOLVED:

The Council noted the content of the report and asked that any requests for financial support be made for specific amounts and specific purposes.

FC/24/052 **Annual Accounts year ended 31 March 2024**

The Council received and noted the external audited Annual Governance and Accounts statement for the year ended 31st March 2024.

The Council received and noted the observation and comments of the External Auditor BDO LLP.

RESOLVED:

- **The Council received the Audited Annual Governance Statement and Accounts for the year ended 31st March 2024**
- **The Council noted the signing of the Audit by BDO LLP and approved the recommended actions.**

FC/24/053 **Working Group Notes**

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Council to receive the notes of the Planning and Highways Working Group and to note the comments recommended to the officers of the Council for submission to the planning authority for the following meetings:

11th September 2024.

RESOLVED:

- **To receive the notes and note comments**

FC/24/054 Insurance Renewal

Council received and noted the insurance renewal documents for the parish council.

RESOLVED:

- **To Receive and Note the Insurance Renewal.**

FC/24/055 Finance Reports

Council received and noted the schedule of payments for 20th August and 20th September 2024.

RESOLVED:

- **That the payment schedule was correct and approved for 20th August and 20th September 2024.**

FC/24/056 Close of Meeting

The meeting closed at 19:30 pm.