

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 30th October 2024 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors M Penn, J O’Sullivan, S Holes,

Officers of the Council Present: Sue Hannen (Parish Clerk) Amy Hobbs (Deputy Clerk RFO)

Members of the Public: 0

FC/24/057 **Apologies for Absence**

Apologies were received and accepted for Cllrs M Garrett, K House, K Whitlock, V Figueira, G Gill and J Rich

FC/24/058 **Declarations of Interest**

There were no declarations of interest.

FC/24/059 **Questions from the Public**

None

FC/24/060 **Minutes of the Full Council held on Wednesday 25 September 2024**

The minutes of the Full Council held on Wednesday 25 September 2024 were received and accepted as a correct record and were signed by the Chair of the Council.

FC/24/061 **Bursledon Recreation Ground Pavilion**

The Council received the contract with Appledown Projects for the delivery of the rebuild of the Long Lane Recreation ground pavilion which was signed electronically by the Chair and Vice Chair and witnessed by the Clerk.

RESOLVED:

Bursledon Parish Council Full Council Meeting Wednesday 30th October 2024

Signed.....
Dated.....

The contract with Appledown Projects for the rebuild of the Long Lane recreation ground pavilion was approved.

FC/24/062 **Staffing committee**

The Council received the minutes of the Staffing Committee held on Wednesday 23rd October.

RESOLVED:

To receive and approve the minutes of the staffing committee.

FC/24/063 **Financial Risk Assessment**

The Council received an updated risk assessment on 30 October 2024

RESOLVED:

- **The Council noted the Risk Assessment on 30 October 2024.**
- **The Council noted the additional risks identified in the report.**

FC/24/064 **Finance Reports**

Council received and noted the following finance reports

- A Draft Budget Comparison report for 30th September 2024
- Accounts for the quarter ended 30th September 2024
- Schedule of payments for 20th October 2024

RESOLVED:

- **The Draft Budget Comparison report for 30th September 2024 was received and noted.**
- **The Accounts for the quarter ended 30th September 2024 were received and noted.**
- **That the payment schedule was correct and approved for 20th October 2024.**

FC/24/065 **Working Group Notes**

The Council received the notes of the Planning and Highways Working Group and noted the comments recommended to the officers of the Bursledon Parish Council Full Council Meeting Wednesday 30th October 2024

Signed.....
Dated.....

Council for submission to the planning authority for the meeting held on the 9th October 2024.

The Council received the notes and approved the recommendations of the Finance Working Group held on 2 October 2024.

RESOLVED:

- **To receive the notes and note comments of the Planning and Highways Working Group**
- **To receive and approve the recommendations of the Finance Working Group.**

FC/24/066 **Close of Meeting**
The meeting closed at 20:04 pm.