

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 26th November 2025 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors M Penn, S Holes, J O'Sullivan, M Ndongo Owona, K Whitlock, T Craig, K House, A Pencheva, V Figuera, M Minns-White and S Hoare (Co-opted)

Officers of the Council Present: Sue Hannen, Clerk, Amy Hobbs, RFO and Deputy Clerk and Dan Bentall, Lead Groundsman

Members of the Public: 2

FC/25/073 Apologies for Absence

Council received notification of the death of Cllr Jane Rich. The Chair commented on the many years of service to the Parish Council that Cllr Rich had given, and a silence was held for members to reflect.

FC/25/074 Declarations of Interest

There were no declarations of interest.

FC/25/075 Minutes of the Previous meetings

The minutes of the Full Council held on Wednesday 29th October 2025 were received and accepted as a correct record and were signed by the Chair of the Council.

FC/25/076 Questions from the Public

Questions were addressed under agenda item 7.

FC/25/077 Co-option of a Parish Councillor

The application to be a Parish Councillor from Sandra Hoare was considered by the Council.

Cllr Whitlock proposed, and Cllr Figuera seconded that Sandra Hoare be co-opted as a Parish Councillor.

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Signed.....
Dated.....

RESOLVED:

- **Cllr Sandra Hoare was co-opted as a Parish Councillor.**

FC/25/078 **Planning Applications**

Application No: H/25/100201

Address: CHERRY COURT, SALTERNS LANE, BURSLEDON, SOUTHAMPTON, SO31 8DH

Description: Erection of a single-storey rear/side extension and a first-floor front extension, removal of existing chimney, construction of a pitched roof over the garage, front-facing rooflights, and associated alterations to fenestration and internal layout

RESOLVED:

Bursledon Parish Council objected to this application on the grounds that the information provided was not clear on the impact and design or that the 25% increase in size had been demonstrated satisfactorily. Due to the planning history of the property Councillors asked that the application be referred to the Local area Committee

FC/25/079 **Parish Noticeboards**

Council received a summary of the location of Parish Noticeboards and confirmed their primary purpose of communicating Council business. The current practice for displaying community notices was also explained. A member of the public representing several community groups asked for consideration that community notices be displayed on noticeboards even when Council business did not require their updating. Several ways to facilitate this request were considered.

RESOLVED:

The Council to allow a 6 months trial of a named and trusted member of the community groups to add community notices to the noticeboards, agreed in advance with the Parish Clerk.

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Signed.....
Dated.....

FC/25/080 **Grounds Expenditure Approval**
The Council received and considered a request to purchase new grounds equipment.

RESOLVED:

To approve the purchase of a Backpack Blower at a cost of £548.00 and a Long Reach Hedge Strimmer at a cost of £679.00.

FC/25/081 **Finance Working Group**
Council received the notes of the Finance Working Group held on the 19th November 2025 and considered the recommendations.

RESOLVED:

To approve the recommendations of the Finance working group.

FC/25/082 **Internal Auditors Report**
Council received the Internal Auditors report and noted the recommendations.

RESOLVED:

• **The Council noted the Internal Auditors Report.**
• **The Council approved the actions recommended by the Internal Auditor.**

FC/25/083 **Finance Reports**
Council received and noted the Schedule of bank payments for 20th November 2025.

Resolved:

That the schedule of payments be noted.

FC/25/084 **Upcoming Parish Projects**
The Council received information on proposed parish projects.

RESOLVED:

Council noted the projects currently being planned.

- FC/25/085

Asset Transfer Update

Council was advised that a meeting with Eastleigh Borough Council is to be held on 3rd December to discuss the progress of potential asset transfers identified by the Parish Council. A full report will be shared with the Council to enable a decision on which assets to proceed with.
- FC/25/086

Coralent Art Installation

Council received an update on the Coralent Art Installation. Bulmer’s brickmakers have agreed to work with Setworks on the replacement of the bricks and both companies are developing a plan and schedule for undertaking tests on new bricks prior to replacing them. Unfortunately, this will take some time but will not incur costs for the Council.
- FC/25/087

Report on the On-going issues with Southern Water at King George V Recreation Ground

Councillors asked that enquiries are made to Eastleigh Borough Council for legal advice on how to proceed with achieving a resolution to this matter.
- FC/25/088

Local Government Reorganisation

Central Government’s consultation on the Local Government review is open until 11 January 2026. Bursledon Parish Council will agree and submit a response following an update from Eastleigh Borough Council to be held on 3rd December 2025.
- FC/25/089

Close of Meeting

The meeting closed at 8.37 pm.