



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
Bursledon, Southampton, Hampshire,
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clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor M Penn (Chair)

Councillor S Holes (Vice-Chair)

Councillor P Baxter

Councillor T Craig

Councillor V Figueira

Councillor S Hoare

Councillor K House

Councillor M Ndongo Owona

Councillor J O'Sullivan

Councillor M Minns-White

Councillor A Pencheva

Councillor K Whitlock

18th February 2026

Dear Councillor

You are hereby summoned to attend the meeting of the Full Council of Bursledon
Parish Council on:

Date: **Wednesday 25 February 2026** Time: **7.00 pm**

Place: Bursledon Community Library

Yours Sincerely

S Hannen

Sue Hannen

Parish Clerk

Bursledon Parish Council

Agenda Full Council

Wednesday 25 February 2026 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on:

- Wednesday 28th January 2026 as a correct record of the meeting

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be provided, or a written reply will follow within ten working days. The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak

5. Annual Accounts year ended 31 March 2025

- To receive and approve the external audited Annual Governance and Accounts statement for the year ended 31 March 2025.
- To note the observation and comments of the External Auditor BDO.
- To approve the actions in response to the observation and comments of the External Auditors.

6. Planning Applications

Application No: [H/26/100750](#)

Address: 36 MANLEY ROAD, BURSLEDON, SOUTHAMPTON, SO31 8GZ

Description: Single storey rear extension

Application No: [H/25/100158](#)

Address: BURSELDENE, WINDMILL LANE, BURSLEDON, SOUTHAMPTON, SO31 8BG

Description: Construction of single storey side extension including indoor pool room and gym (Amended Description)

7. Telephone Kiosk Update

The Clerk to present a report on the recently acquired telephone kiosk.

8. Library report

The Clerk to present a report on Bursledon Community Library.

9. Coralent Art work Update

The clerk to give an update on the repairs to the Coralent artwork.

10. Environmental Matters Update

Cllr Holes to give an update on Environmental matters relating to Bursledon Parish.

11. Devolution and Local Government Re-organisation

To receive an update on the proposed Devolution and Local Government re-organisation.

12. Finance Reports

To receive and note the schedule of bank payments on for 20th February 2026.

13. To exclude the press and public and to consider exempt business

Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted regarding the contractual sensitivity and personal nature it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw."

14. Staffing

To confirm the appointment of the Parish Clerk.

15. Close of the Meeting