

Bursledon Parish Council

Minutes of the Full Council Meeting

Minutes of the of Bursledon Parish Council held on Wednesday 25th February 2026 at 7pm at the community library in Bursledon Parish Council.

Members of the Full Council in attendance: Councillors M Penn, S Holes, P Baxter, T Craig, V Figuera, S Hoare, K House, M Minns-White, J O’Sullivan, A Pencheva, and K Whitlock.

Officers of the Council Present: Sue Hannen, Clerk,

Members of the Public: 4

FC/25/105 **Apologies for Absence**

Council received apologies from Cllr M Ndongo Owona

FC/25/106 **Declarations of Interest**

There were no declarations of interest.

FC/25/107 **Minutes of the Previous meetings**

The minutes of the Full Council held on Wednesday 28th January 2026 were received and accepted as a correct record and were signed by the Chair of the Council.

FC/25/108 **Questions from the Public**

Dr Julian Staddon requested permission and the Councils support to run a low impact TeleAgriCulture living lab pilot on his allotment at Hungerford Upper Allotments.

Following an explanation of the project from Dr Staddon confirming the benefit to the wider community and that other allotment holders would not be impacted, the Council gave its support to the project and permission for Dr Staddon to install tele-agriculture monitoring equipment on his own allotment.

RESOLVED

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Signed.....
Dated.....

To permit Dr Staddon to install tele-agricultural monitoring equipment on his own allotment.

FC/25/109 **Annual Accounts year ended 31 March 2025**

The Council received and noted the external audited Annual Governance and Accounts statement for the year ended 31st March 2025.

The Council received and noted the observation and comments of the External Auditor BDO LLP.

RESOLVED:

- **The Council received the Audited Annual Governance Statement and Accounts for the year ended 31st March 2025**
- **The Council noted the signing of the Audit by BDO LLP and approved the recommended actions.**

FC/25/110 **Planning Applications**

Application No: [H/26/100750](#)

Address: 36 MANLEY ROAD, BURSLEDON, SOUTHAMPTON, SO31 8GZ

Description: Single storey rear extension

RESOLVED:

Councillors had no objection to this application.

Application No: [H/25/100158](#)

Address: BURSELDENE, WINDMILL LANE, BURSLEDON, SOUTHAMPTON, SO31 8BG

Description: Construction of single storey side extension including indoor pool room and gym (Amended Description)

RESOLVED:

Bursledon Parish Councillors considered the application and due to concern over size, bulk and design of the proposed extensions and given its location close to the Windmill and conservation area, requested the application be considered by the Local Area committee for greater scrutiny.

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Signed.....
Dated.....

FC/25/111 **Telephone Kiosk**

The Council received a report setting out the proposal for refurbishment of the BT telephone Kiosk recently purchased by the Parish Council. Quotes from recommended providers and different approaches to the refurbishment were considered. Quote B was agreed on the condition the method of refurbishment was acceptable to Historic England and positive feedback from Councils who had used this provider were obtained. To manage the community consultation for the new purpose for the kiosk it was agreed to set up a working group. Members and the terms of reference for the group will be an agenda item for the next Full Council meeting.

RESOLVED:

That provider of quote B be appointed to carry out the refurbishment on condition that the method of refurbishment was acceptable to Historic England and positive feedback from Councils who had used this provider were obtained.

That a working group be set up to manage the community consultation regarding the future purpose of the kiosk.

FC/25/112 **Library Report**

The Council received a report on Bursledon Community library and noted the libraries continued value to the community.

RESOLVED:

That the report be noted and that the Volunteers be thanked for their contribution.

FC/25/113 **Coralent Art work Update**

The Council was informed that the problem with the bricks was thought to be due to failure in the firing process rather than the material itself. Setworks are in the process of producing new bricks which will be delivered to the Parish Council to be left in an exposed place to test their durability. Council expressed concern that the bricks could not be tested in conditions that replicate the location of the art work and wished to

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confirm that networks would assess if the bricks were judged suitable as Council staff have insufficient skill to do this. Council felt that Eastleigh Borough Council Art department and Setworks should be testing the bricks and could not see the value of keeping bricks in the Parish Council compound.

RESOLVED:

To question the validity of a brick test that could not replicate installation conditions. To reject any responsibility for deciding if the bricks were suitable for purpose.

FC/25/114 **Environmental Report**

Cllr Holes gave an update on environmental challenges that the Parish were facing due to both on going contaminated flooding at King George V Recreation Ground and pollution from untreated sewage in the river Hamble.

Resolved:

Councillors Holes, Baxter and Hoare to form a working group to work with other Parish Councils, Eastleigh Borough Council, the County Council, The Environment Agency and Southern Water to address these issues.

To Request Southern Water to install fencing to protect the public from the contaminated land at King George V recreation ground.

FC/25/115 **Local Government Reorganisation**

No further update. A decision from Central Government is expected in late March.

FC/25/115 **Finance Report**

Council received and noted the Schedule of bank payments for 20th February 2026.

Resolved:

That the schedule of payments be noted

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FC/25/116 **To exclude the press and public and to consider exempt business Under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) "that as publicity would be prejudicial to the public interest because of the Confidential nature of the business about to be transacted regarding the contractual sensitivity and personal nature it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw."**

RESOLVED:

To exclude the public and press.

FC/25/117 **Staffing matters**

Council were informed of the appointment of James Atkinson as new Parish Clerk and the terms and conditions of employment that had been agreed.

RESOLVED:

Council approved the appointment of James Atkinson as Parish Clerk and the agreed terms and conditions of employment.

FC/25/118 **Close of Meeting**

The meeting closed at 8.25 pm.