



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
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To All members of the Council

Councillor M Penn (Chair)

Councillor S Holes (Vice-Chair)

Councillor P Baxter

Councillor T Craig

Councillor V Figueira

Councillor S Hoare

Councillor K House

Councillor M Ndongo Owona

Councillor J O'Sullivan

Councillor M Minns-White

Councillor A Pencheva

Councillor K Whitlock

18th March 2026

Dear Councillor

You are hereby summoned to attend the meeting of the Full Council of Bursledon
Parish Council on:

Date: **Wednesday 25 March 2026** Time: **7.00 pm**

Place: Bursledon Community Library

Yours Sincerely

S Hannen

Sue Hannen

Parish Clerk

Bursledon Parish Council

Agenda Full Council

Wednesday 25 March 2026 at 7pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on Wednesday 25th February 2026 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be provided, or a written reply will follow within ten working days. The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak

5. Planning Applications

Application No: [H/26/100847](#)

Address: 32 ESTRIDGE CLOSE, BURSLEDON, SOUTHAMPTON, SO31 8FN

Description: Single storey side extension, incorporating a garage and workshop

Application No: [H/26/100901](#)

Address: 28 HILL PLACE, BURSLEDON, SOUTHAMPTON, SO31 8AE

Description: Demolition of existing detached garage and erection of a replacement detached double garage with utility room and first-floor carer's accommodation (day room, bedroom and shower room)

Application No: [H/26/100923](#)

Address: 50 BOWERS DRIVE, BURSLEDON, SOUTHAMPTON, SO31 8LZ

Description: Single storey side/ rear extension

6. Asset Transfers

To receive an update on the current status of the asset transfer process. To consider delegation of authority. To consider for transfer, any parcels of land that have been reviewed by the Parish solicitor.

7. Terms of reference for Environmental working group

Council to consider the terms of reference for the Environmental working group.

8. Terms of reference for consultation on repurpose of the telephone kiosk working group

Council to consider the terms of reference for the repurposing of the telephone kiosk working group.

9. Pavilion Plaque

To consider and approve the commemorative plaque for the opening of Long Lane pavilion.

10. Devolution and Local Government Re-organisation

To receive an update on the proposed Devolution and Local Government re-organisation.

11. Review of Council Financial regulations

To note changes and adopt the Councils Financial Regulations.

12. Finance Reports

To receive and note the schedule of bank payments on for 20th March 2026.

13. Close of the Meeting