



BURSLEDON PARISH COUNCIL

The Lowford Centre, Portsmouth Road,
Bursledon, Southampton, Hampshire,
SO31 8EF

023 8040 7535

www.bursledon-pc.gov.uk

clerk@bursledon-pc.gov.uk

To All members of the Council

Councillor M Penn (Chair)

Councillor S Holes (Vice-Chair)

Councillor P Baxter

Councillor K House

Councillor M Ndongo Owona

Councillor M Minns-White

Councillor T Craig

Councillor V Figueira

Councillor S Hoare

Councillor J O'Sullivan

Councillor K Whitlock

Councillor A Pencheva

Dear Councillor

You are hereby summoned to attend the EXTRAORDINARY meeting of the Full Council of Bursledon Parish Council for the purpose of transacting the following business.

To be convened: **Wednesday 29 April 2026**

Time: **7.30 pm**

Place of meeting: **Bursledon Community Library**

Cllr M Penn

Chair of Bursledon Parish Council

22 April 2026

BURSLEDON PARISH COUNCIL

Agenda Extraordinary Full Council

Wednesday 29th April 2026 at 7:30pm

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosures of any personal or pecuniary interest in line with the Parish Councils Code of Conduct and gifts and hospitality in line with government legislation.

District & County Councillors on the Council will make their comments and decisions based upon information available at the time of this meeting. It is accepted that District & County Councillors may come to different decisions in the light of more information being made at District or County Council Planning Meetings.

3. Minutes of Previous Meetings.

To receive and approve the minutes of the Council meeting held on Wednesday 25th March 2026 as a correct record of the meeting.

4. Questions from the Public

The Chair will invite members of the public who have registered to speak or ask any questions on any Local Government matter, not included on the agenda. An answer will be provided, or a written reply will follow within ten working days. The Chair will invite members of the public who have registered to speak, to indicate which item on the agenda they would like to speak

5. Kiosk Working Group Terms of Reference

To note the Terms of Reference agreed by the Telephone Kiosk Working Group, formally establish the Group, and confirm its initial Council membership.

6. Grounds Maintenance Vacancy and Recruitment Proposal

To consider the current vacancy within the Grounds Maintenance team and the need to restore the team to its previous operational level ahead of the main growing season. The report sets out the background to the vacancy, the operational need for a suitably skilled appointment, the proposed salary and budget implications, and recommends that Council delegates authority to the Clerk to recruit and appoint to the post.

Exclusion of Press & Public To resolve that the press and public be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12 of the Local Government Act 1972

7. Proposed transfer of land from Eastleigh Borough Council to Bursledon Parish Council.

Council is asked to consider a covering report and supporting legal documentation relating to Bursledon Green Open Space, Woodlands Way Amenity Land and Hamble Lane / Cunningham Gardens Land; determine how it wishes to proceed in relation to the proposed transfers; consider whether to authorise signing of the relevant transfer documentation where appropriate; and determine whether the Parish Council should commence interim grass cutting on land due to transfer pending legal completion.

To exit closed session

8. Close of the Meeting and confirm the next meeting of the Bursledon Parish Council will be held in the Bursledon Community Library on Wednesday 20th May at 7:00pm